



REQUEST FOR CHANGE OR ADDITION OF ADDRESS

Please check one of the following:

- Change in Address Number
- Change in Street and Address Number
- Additional Address
- Variance from Address Ordinance

**Effective October 1, 2005 Address requests and changes are charged a \$7.00 fee per address.*

Existing Address: _____

Requested Address: _____

Parcel Owner's Name: _____

Applicant's Name: _____

Applicant's Mailing Address: _____
Street Address/PO Box/City/State/ZIP Code

Applicant's Phone Number: _____

Submit a site plan showing the parcel boundary, building outline, location of the front door, and any fire alarm boxes.

If this is a variance request, please submit at \$25.00 non-refundable fee. This request will be heard by the Boise City Council. Additionally, please be aware of the following: Boise City Code 9-06-07 Variances states, **"The applicant must specifically state in writing, 1) the extraordinary hardship caused by the ordinance and 2) prove said variance will not cause an adverse affect to the health, safety and welfare of the community."**

Reason for the requested change: _____

Parcel Owner's Signature: _____ Date: _____

Approved or Denied By: _____ Date: _____
(Circle One)