

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Feb. 1 – Apr. 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer to Pickup	Total Number of Permits Issued	
	# of Days	Feb. 1 – Apr. 30	Change 2020 vs. 2019	FY 2020 Oct 1 – Apr. 30	Feb. 1 – Apr. 30	Feb. 1 – Apr. 30	Feb. 1 – Apr. 30	FY 2020 Oct. 1–Apr. 30
February 1, 2020 to April 30, 2020								
Residential Construction								
Single Family Level 1	≤10	7 days	1 day longer	11 days	15 days	18 days	94	262
Single Family Level 2	≤14	13 days	3 days longer	14 days	22 days	8 days	73	153
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	3 days	4 days	64	247
Add/Alt/Repairs Level 2	≤5	4 days	1 day longer	5 days	9 days	5 days	160	351
Commercial Construction								
New Multi-Family	≤30	33 days	4 days less	23 days	114 days	1 day	3	9
New Commercial Buildings & Additions	≤30	32 days	1 day longer	32 days	65 days	9 days	26	57
Tenant Improvement Level 1	≤5	4 days	2 days longer	4 days	11 days	14 days	28	85
Tenant Improvement Level 2	≤10	8 days	same	12 days	13 days	9 days	60	143
Tenant Improvement Level 3	≤20	23 days	5 days longer	21 days	33 days	10 days	55	98
Commercial Occupancy Evaluation	≤5	4 days	1 day longer	3 days	4 days	4 days	55	129

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Positive Trends

Average first review time frame targets were met for building permit project types Single Family Level 1 and Level 2, Residential Additions/Alterations/Repairs Level 1 and Level 2, Tenant Improvement Level 1 and Level 2, and Commercial Occupancy Evaluations from February through April 2020.

As of May 7, 2020, there are 71 Single Family Dwellings under building permit review. This is up from 52 Single Family Dwellings under review at this same time last year.

Areas of Concern

New Multi-Family permits average first review timeframes are currently taking 33 days (outside desired first review target).

New Commercial Buildings & Additions permits average first review timeframes are currently taking 32 days (outside desired first review target), and 1 day longer than this time last year.

Tenant Improvement Level 3 permits average first review timeframes are currently taking 23 days (outside desired first review target), and 5 days longer than this time last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: State Street Apartments Multifamily-11 Buildings, Barber Valley Storage-5 Buildings, Fairfield Inn & Suites on Emerald, Ustick 12-plex, 3rd & Myrtle Garage

interior, 3rd & Myrtle Residential interior, the Eno at Harris Ranch, 5th & Grove Apartments, 6th & Grove Apartments, Scott Family Building B, Abatement Pro, Grace Anglican Church, MGC Building, the Residences, Blue Maple Terrace Bldgs. A-D-Multi-Family, 505 Bannock Foundation, 505 Bannock, Blue Bird Car Wash, R&L Carriers, R&L Carriers Maintenance Building, and Islamic Center of Boise.

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: SARMC East Entrances, Micron B32 remodel, Goldfish Swim School, Marvell Semiconductor, Idaho Elks Rehab Offices, Pioneer Crossing, HSB TI, Carollo TI and Esther Simplot Performing Arts.

PDS has completed the review of some permits that have not been issued but are ready such as: Namaste Yoga Studio, Habitat Veterinary Hospital, Fox Fourplex, JD Fischer Industrial Development #1 and #2, Boise Airport Employee Parking Garage, Idaho Power Lineman Training, VN Properties, Golda Harris Park, Washington Elementary Addition, Life's Kitchen, and SARMC Outpatient Behavioral Health.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Tenant Improvement Level 3 permit customer pick-up time increased from 7 days to 10 days currently. Additions/Alterations/Repairs Level 2 permit customer pick-up time decreased from 7 days to 1 day currently. All other categories either remained the same or varied slightly from last month.