

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Mar. 1 – May 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer to Pickup	Total Number of Permits Issued	
	# of Days	Mar. 1 – May 31	Change 2020 vs. 2019	FY 2020 Oct 1 – May 31	Mar. 1 – May 31	Mar. 1 – May 31	Mar. 1 – May 31	FY 2020 Oct. 1–May 31
Residential Construction								
Single Family Level 1	≤10	7 days	2 days longer	10 days	12 days	23 days	56	287
Single Family Level 2	≤14	14 days	7 days longer	14 days	25 days	8 days	65	165
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	2 days	9 days	20	247
Add/Alt/Repairs Level 2	≤5	5 days	2 days longer	5 days	10 days	5 days	215	433
Commercial Construction								
New Multi-Family	≤30	48 days	16 days longer	25 days	118 days	6 days	1	9
New Commercial Buildings & Additions	≤30	32 days	5 days longer	31 days	68 days	13 days	24	60
Tenant Improvement Level 1	≤5	4 days	1 day longer	4 days	11 days	15 days	30	93
Tenant Improvement Level 2	≤10	10 days	1 day longer	12 days	15 days	6 days	48	150
Tenant Improvement Level 3	≤20	23 days	5 days longer	21 days	35 days	11 days	55	110
Commercial Occupancy Evaluation	≤5	4 days	1 day longer	3 days	5 days	6 days	21	137

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Positive Trends

Average first review time frame targets were met for building permit project types Single Family Level 1 and Level 2, Residential Additions/Alterations/Repairs Level 1 and Level 2, Tenant Improvement Level 1 and Level 2, and Commercial Occupancy Evaluations from March through May 2020.

Areas of Concern

As of June 3, 2020, there are 76 Single Family Dwellings under building permit review. This is down from 92 Single Family Dwellings under review at this same time last year.

New Multi-Family permits average first review timeframes are currently taking 48 days (outside desired first review target) and 16 days longer than this time last year.

New Commercial Buildings & Additions permits average first review timeframes are currently taking 32 days (outside desired first review target), and 5 days longer than this time last year.

Tenant Improvement Level 3 permits average first review timeframes are currently taking 23 days (outside desired first review target), and 5 days longer than this time last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: State Street Apartments Multifamily-11 Buildings, Fairfield Inn & Suites on Emerald, 3rd & Myrtle Garage interior, 3rd & Myrtle Residential interior, the Eno at Harris

Ranch, 5th & Grove Podium, 5th & Grove Apartments, Todd Campbell Office Building, 6th & Grove Podium, 6th & Grove Apartments, Scott Family Building B, Grace Anglican Church, MGC Building, the Residences, Blue Maple Terrace Bldgs. A-D-Multi-Family, 505 Bannock, Stang-aholics, Blue Bird Car Wash, R&L Carriers, R&L Carriers Maintenance Building, Idaho Fish & Game Headquarters, and Islamic Center of Boise.

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: SARMC East Entrances, Idaho Elks Rehab Offices, Hobby Lobby, Esther Simplot Performing Arts, Revive Church and Roosters Eatery.

PDS has completed the review of some permits that have not been issued but are ready such as: Namaste Yoga Studio, Habitat Veterinary Hospital, Fox Fourplex, Barber Valley Storage, JD Fischer Industrial Development #1 and #2, Boise Airport Employee Parking Garage, VN Properties, Life's Kitchen, SARMC Outpatient Behavioral Health, 5th & Grove Foundation, and Capital High School Auditorium.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time increased from 18 days to 23 days currently. Additions/Alterations/Repairs Level 2 permit customer pick-up time increased from 4 days to 9 days currently. New Commercial Buildings & Additions permit customer pick-up time increased from 9 days to 13 days currently. All other categories either remained the same or varied slightly from last month.