

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review Apr. 1 – June 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer to Pickup	Total Number of Permits Issued	
	# of Days	Apr. 1 – June 30	Change 2020 vs. 2019	FY 2020 Oct. 1 – June 30	Apr. 1 – June 30	Apr. 1 – June 30	Apr. 1 – June 30	FY 2020 Oct. 1–June 30
Residential Construction								
Single Family Level 1	≤10	9 days	3 days longer	10 days	15 days	21 days	81	332
Single Family Level 2	≤14	11 days	2 days longer	14 days	29 days	14 days	55	188
Add/Alt/Repairs Level 1	≤1	N/A	N/A	≤ 1 day	N/A	N/A	N/A	247
Add/Alt/Repairs Level 2	≤5	7 days	4 days longer	6 days	12 days	5 days	285	563
Commercial Construction								
New Multi-Family	≤30	48 days	19 days longer	25 days	118 days	6 days	1	9
New Commercial Buildings & Additions	≤30	31 days	7 days longer	31 days	61 days	17 days	23	68
Tenant Improvement Level 1	≤5	5 days	2 days longer	4 days	11 days	14 days	36	107
Tenant Improvement Level 2	≤10	10 days	1 day longer	12 days	18 days	10 days	35	167
Tenant Improvement Level 3	≤20	24 days	6 days longer	22 days	42 days	13 days	42	122
Commercial Occupancy Evaluation	≤5	3 days	same	3 days	5 days	10 days	19	146

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Positive Trends

Average first review time frame targets were met for building permit project types Single Family Level 1 and Level 2, Tenant Improvement Level 1 and Level 2, and Commercial Occupancy Evaluations from April through June 2020.

As of July 10, 2020, there are 83 Single Family Dwellings under building permit review. This is up from 61 Single Family Dwellings under review at this same time last year.

Areas of Concern

Additions/Alterations/Repairs Level 2 permits average first review timeframe is currently taking 7 days (outside desired first review target) and 4 days longer than this time last year.

New Multi-Family permits average first review timeframe is currently taking 48 days (outside desired first review target) and 19 days longer than this time last year.

New Commercial Buildings & Additions permits average first review timeframe is currently taking 31 days (outside desired first review target), and 7 days longer than this time last year.

Tenant Improvement Level 3 permits average first review timeframe is currently taking 24 days (outside desired first review target), and 6 days longer than this time last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: 5th & Grove Podium,

5th & Grove Apartments, 6th & Grove Podium, 6th & Grove Apartments, Grace Anglican Church, MGC Building, the Residences at 132 Main, Blue Maple Terrace Bldgs. A-D-Multi-Family, State Street Apartments Bldgs. 8-11, Blue Bird Car Wash, R&L Carriers, R&L Carriers Maintenance Building, Idaho Fish & Game Headquarters, Office Shell for VN, and Audra Storage Bldgs. 1-6.

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: SARMC East Entrances, Ada County Coroner TI, Revive Church Remodel, Roosters Eatery, Micron Bldg. 24B and WinCo G3 Bldg. TI.

PDS has completed the review of some permits that have not been issued but are ready such as: State Street Apartments Bldgs. 1-7, Namaste Yoga Studio, Habitat Veterinary Hospital, Fox Fourplex, Boise Airport Employee Parking Garage, Fairfield Inn & Suites on Emerald, 3rd & Myrtle Garage/Residential interior, 3rd & Myrtle Residential interior, Todd Campbell Office Building, VN Properties, Life's Kitchen, SARMC Outpatient Behavioral Health, Idaho Elks Rehab Offices, 505 Bannock, Stang-aholics, SARMC Rooftop Equipment, and Islamic Center of Boise Addition.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 2 permit customer pick-up time increased from 8 days to 14 days currently. Tenant Improvement Level 2 permit customer pick-up time increased from 6 days to 10 days currently. New Commercial Buildings & Additions permit customer pick-up time increased from 13 days to 17 days currently. All other categories either remained the same or varied slightly from last month.