518-520-Tenant Improvement

☐ 518 – Minor Tenant Improvements (Level 1 & 2)  ☐ 520 – Major Tenant Improvement (Level 3)  ☐ 520 – Major Tenant Improvement (Solar Panels Only)

Address

<table>
<thead>
<tr>
<th>Street No.</th>
<th>Direction</th>
<th>Street Name</th>
<th>Street Type</th>
<th>Unit Type</th>
<th>Unit No.</th>
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<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Zoning District</th>
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<table>
<thead>
<tr>
<th>Parcel Number</th>
<th>Additional Parcel Numbers</th>
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</table>

Applicant Information  ☐ Primary Contact

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Company</th>
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<table>
<thead>
<tr>
<th>Email</th>
<th>Main Phone</th>
<th>Cell Phone</th>
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<tbody>
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Representative Information  ☐ Primary Contact  ☐ Same as Applicant?

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Owner Information  ☐ Primary Contact  ☐ Same as Applicant?

<table>
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<th>First Name</th>
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518-520-Tenant Improvement

☐ 518 – Minor Tenant Improvements (Level 1 & 2)  ☐ 520 – Major Tenant Improvement (Level 3)  ☐ 520 – Major Tenant Improvement (Solar Panels Only)
Project Information

Project Name (if applicable):

Scope of Work:

Project Details

Associated Records

Is there an existing permit associated with this project?: This could be a Shell and Core Building permit, a Grading permit, or another associated permit for earlier work.
☐ Yes  ☐ No

Associated Permit Number: Providing an associated permit number will link the two permits together for ease of tracking, fee payment, and project management. If you do not know the Permit Number, please search for the number prior to submitting. Please enter only 1 (one). Additional numbers can be added into the Scope of Work.

Property Information

Property in Historic District:
☐ Yes  ☐ No

Property in Design Review Zone:
☐ Yes  ☐ No

Property in Hillside:
☐ Yes  ☐ No

Property in Floodplain:
☐ Yes  ☐ No

Property in Wildland Urban Interface (WUI):
☐ Yes  ☐ No

General Information

Account Number:

This application is being submitted for multiple tenant spaces:
☐ Yes  ☐ No

Number of Tenant Spaces:

Type of Permit:
☐ Carport
☐ Commercial Photovoltaic and Solar Thermal System
☐ Deck
☐ Facilities Permit
☐ Fence
☐ Fire Damage
☐ Foundation
☐ Garage
☐ Manufactured Building
☐ Patio
☐ Site Work
☐ Slab
☐ Storage
☐ Telecommunications Towers
☐ Tenant Improvement (Existing)
☐ Tenant Improvement (New)
☐ Other

Type of Use:
☐ Commercial
☐ Daycare
☐ Education
☐ Hotel
☐ Medical Office/Hospital
☐ Motel
☐ Multiple Family Dwelling
☐ Office
☐ Public/Government
☐ Religious
☐ Carport
☐ Garage
☐ Industrial
☐ Storage

Type of Construction:
☐ IA
☐ IB
☐ IFR
☐ IIA
☐ IIB
☐ IIIA
☐ IIIB
☐ IVHT
☐ VA
☐ VB

Second Type of Construction:
☐ IA
☐ IB
☐ IFR
☐ IIA
☐ IIB
☐ IIIA
☐ IIIB
☐ IVHT
☐ VA
☐ VB

Third Type of Construction:
☐ IA
☐ IB
☐ IFR
☐ IIA
☐ IIB
☐ IIIA
☐ IIIB
☐ IVHT
☐ VA
☐ VB

Tenant Name:
<table>
<thead>
<tr>
<th>Proposed Use:</th>
<th>Existing Use:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Existing Building Area:</strong> - Sq.Ft.</td>
<td><strong>New Building Area:</strong> - Sq.Ft.</td>
</tr>
<tr>
<td><strong>Total Building Area:</strong> - Sq.Ft.</td>
<td><strong>Total Tenant Area:</strong></td>
</tr>
</tbody>
</table>

**Will this project increase the square footage of this tenant space:**
- Yes
- No

**Building Height:** - Ft.

**Plans Examiner Name:**

**Building is Fully Sprinklered:**
- Full
- No
- Partial

**Location of Sprinklers:**

**Fire Flow:** - GPM

**Static Pressure:** - PSI

**Sprinklers are used for Allowable Area Increase:**
- Yes
- No

**Sprinklers are used for Story Increase:**
- Yes
- No

**Sprinklers are used for Fire-Resistive Substitution:**
- Yes
- No

**Sprinklers are used for Story Increase:**
- Yes
- No

**Sprinklers are used for Fire-Resistive Substitution:**
- Yes
- No

**High Pile Storage:**
- Yes
- No

**Explain Operational Permit:**

**Erosion & Sediment Control**

- Project will disturb 2 cubic yards of soil or more:
  - Yes
  - No

**Approximate Acres Disturbed:** - Acres

**Erosion and Sediment Control Project Type:**
- Single Family Home/Duplex
- Multifamily/Apartment
- New Commercial Building
- Subdivision Site Development (Grading w/ Utilities)
- Demolition
- Staging/Stockpiling
- Major Tenant Improvement (>1000 Sq. Ft.)
- Minor Tenant Improvement (200–1000 Sq. Ft.)
- Parking Lot/Pathway/Site Work
- Utility Trenching
- Other

**Approximate Acres Disturbed:** - Acres

**Responsible Person Name:**

**Responsible Person License Number:**
Building Stories
Provide the square footage for each story and tenant.

<table>
<thead>
<tr>
<th>Story</th>
<th>Basement</th>
<th>Existing Square Footage</th>
<th>New Square Footage</th>
<th>Total Square Footage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ Yes</td>
<td>☐ No</td>
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<td>□ Yes</td>
<td>☐ No</td>
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<td>□ Yes</td>
<td>☐ No</td>
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</table>

Building Occupancy
List each occupancy classification for the building and indicate which floors the occupancy applies to.

<table>
<thead>
<tr>
<th>Occupancy Group</th>
<th>Occupant Load</th>
<th>Floor Load</th>
<th>Applicable Building Stories</th>
</tr>
</thead>
<tbody>
<tr>
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Planning
Please list any Planning approvals associated with this project.

Design Review Number: 

Historic Preservation Number: 

Conditional Use Number: 

Zoning Certificate Number: 

Other Case Number: 

Impact Fees

Type of Development:
- □ Office
- □ Retail
- □ Industrial

Changed Use:
- □ Yes
- □ No

Mixed Use:
- □ Yes
- □ No

New Assisted Living Units:
- □ Yes
- □ No

New Residential Units:
- □ Yes
- □ No

700 Sq. Ft. or Less: 

701-1400 Sq. Ft.: 

1401-2500 Sq. Ft.: 

2501-3200 Sq. Ft.: 

3201 Sq. Ft. or More:
Impact Fee Exemptions

Filing a Request for the City Impact Fee Exemption: - Would you like to file a request for the City Impact Fee exemption? If yes, complete the section below and include any supporting documents. If no, city impact fees will be applied.

☐ Yes  ☐ No

Remodeling or repairing a structure which does not increase the number of square footage or residential units.:  

☐

Placing a temporary construction trailer or office on a lot.:  

☐

Adding uses that are typically accessory to residential uses, such as tennis courts or clubhouses, unless it can be clearly demonstrated that the use creates a significant impact on the infrastructure capacity of the Parks and Recreation, Fire, and Police Departments.:  

☐

Rebuilding the same amount of floor space of a structure destroyed by fire or other catastrophe, provided the structure is rebuilt and ready for occupancy within two (2) years of destruction.:  

☐

Replacing a residential unit, including a manufactured home, with another residential unit on the same lot, provided the number of residential units does not increase:  

☐

Constructing an addition on a residential structure which does not increase the number of residential units.:  

☐

Certificate of Value

Total Project Value: - Used to calculate fees for the Structural permit. Project Value is the total value of all construction work for which the permit is issued (including overhead and profit), as well as finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems and other permanent equipment.

☐

Electrical Value: - Total value of all work performed (including overhead and profit) on the job, including the electrical contract and change orders.

☐

Mechanical Value: - Total value of all work performed (including overhead and profit) on the job, including the mechanical contract and change orders.

☐

Plumbing Value: - Total value of all work performed (including overhead and profit) on the job, including the plumbing contract and change orders.

☐

Fire Sprinkler Value: - This is the total value of any fire sprinkler system installations on this project.

☐

Fire Sprinkler Work:

☐ Modification to existing system  ☐ New system in existing building  ☐ New system in new building

Fire Alarm System Value: - This is the total value of any alarm system installations on this project.

☐

Fire Alarm Work:

☐ Addition  ☐ New System  ☐ Remodel

I certify that the Values and Scope of Work given is the most accurate available at this time:  

☐
Energy Efficiency Incentive Programs

Your project may qualify for an energy efficiency incentive program from Idaho Power. For more information visit their website: IdahoPower.com/EnergyEfficiency. To find a customer service rep for your area, call their Customer Service Center at 208-388-2860.

Required Documentation and Drawings

- Minor TI Submittal Checklist
- Major TI Submittal Checklist
- Commercial Photovoltaic and Solar Thermal Systems Submittal Checklist
- Staff will perform a review for completeness prior to accepting applications

Additional Required Permits

- An erosion and sediment control permit may be required, depending on the scope of project.
- Trade permits for mechanical, plumbing, and electrical work are obtained separately, if applicable.
- Fire alarm and fire sprinkler permits are obtained separately, if applicable.

WARNING: Renovation, repair, and painting projects that disturb lead-based paint in pre-1978 homes, childcare facilities and schools must be performed by an EPA Certified Renovator and specific work practices must be implemented to prevent lead contamination. For more information please call 1-800-424-LEAD [5323] or see www.epa.gov/lead/.

By signing below:

1. The undersigned is the owner of the indicated property or acting as the owner's authorized representative.
2. The undersigned declares that the above provided information is true and accurate, and acknowledges that failure to provide true and accurate information may result in rejection of this application, possible revocation of the permit where wrongfully issued and subject the undersigned to any applicable penalties.

Print Authorized Representative or Owner's Name

Authorized Representative or Owner's Signature

Date