



Cooking Hood Fire Extinguishing System Submittal Checklist

FIR #: _____

BLD #: _____

Date: _____ Project Name: _____

Site Address: _____

Application Submittal

Cooking Hood Fire Extinguishing System permit applications and plans can be submitted to the City by two methods. *This checklist must be completed no matter which method is used.*

1. **Electronic Submittal**

Our ePlanReview system lets you submit documents and plans electronically for review. Go to pds.cityofboise.org/ePlanReview for more information.

2. **Paper Submittal**

Paper plans must be reviewed at a plan intake meeting where staff will verify that the project submittals are complete. The meeting is not a "plan review" for code compliance. The applicant is responsible for contacting staff members if additional consultation is required.

Application Acceptance

The following is a list of basic requirements for plans submitted for permit approval. It is not intended to be considered a complete list of all applicable code requirements or to relieve the applicant from compliance with any code requirements.

- All sections of the application shall be correctly and completely filled out.
- The applicant shall be responsible to ensure that design specifications and plans are complete and in compliance with the requirements of the International Fire Code, NFPA 17 or 17A, and all additional applicable standards.

Instructions

- Complete the Project Information section, check (☑) the appropriate boxes and sign this checklist. The staff member conducting the plan review will verify that all required information is included.
- The checklist is not complete unless all information is filled out and all appropriate boxes are checked.

Documents Provided

Note: *If using ePlanReview to submit electronic files, only one (1) copy of each document is required. If submitting for paper review, submit 3 copies of all documentation.*

Yes N/A

- #605 Cooking Hood Fire Extinguishing Permit Application.
- Form #605 – Cooking Hood Fire Extinguishing Submittal Checklist (This document).
- Applicable sections from the manufacturer’s design and installation manual for the system.
- A valid certification for the type of fire suppression system being installed. Acceptable certifications are from the product manufacturer or International Code Council as Pre-engineered Kitchen Fire Extinguishing System Technician (FK) as it pertains to the installation.
- All plan sheets shall include title block, name and address of project, name and address of contractor.

Note: If submitting plan sheets for paper review, submit 3 copies of all documentation which shall be drawn to an indicated scale on sheets of uniform size, with a plan that shows those items from the following list that pertains to the design of the system.

- Floor plan showing the location of the cooking hood to be installed/modified.
- Appliance layout with description and size of each appliance.
- Hood layout showing exhaust duct location.
- Piping runs with length, types, and sizes labeled.
- Nozzle locations including the heights and types.
- Location of fusible links and manual pull stations with mounting height.
- Location of gas shut off valve or electrical disconnect.
- Location of Class “K” fire extinguisher.
- Plans shall indicate the interconnection to the building fire alarm system.
- Cylinder capacities and pipe lengths denoted on the plans.

Signature of Applicant

I, the undersigned, have completed the above checklist noting all pages and supporting documents for the project.

Signature of Submitting Design Professional of Record

Date

*****For Official Use Only*****

- Accepted
- Not Accepted _____ by _____
Date Staff Member Conducting the Intake
- Accepted
- Not Accepted _____ by _____
Date Staff Member Conducting the Intake