

# Permit Processing Timeframes

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Report Dates	First Review				Ready To Issue		Permits Issued	
	Target	Average First Review Jul 01 - Sep 30		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
	# of Days	Jul 01 - Sep 30	Change 2020 vs. 2019	FY 2020 Oct 1 - Sep 30	Jul 01 - Sep 30	Jul 01 - Sep 30	Jul 01 - Sep 30	FY 2020 Oct 1 - Sep 30
July 1, 2020 To September 30, 2020								
<b>Residential Construction</b>								
Single Family Level 1	≤10	15 days	7 days longer	12 days	27 days	38 days	123	459
Single Family Level 2	≤14	16 days	5 days longer	16 days	41 days	28 days	87	281
Add/Alt/Repairs Level 1	≤1	11 days	10 days longer	2 days	21 days	3 days	8	258
Add/Alt/Repairs Level 2	≤5	11 days	5 days longer	7 days	19 days	6 days	285	841
<b>Commercial Construction</b>								
New Multi-Family	≤30	34 days	1 day longer	29 days	89 days	23 days	12	28
New Commercial Buildings & Additions	≤30	31 days	4 days longer	28 days	84 days	32 days	35	113
Tenant Improvement Level 1	≤5	7 days	3 days longer	6 days	9 days	15 days	37	146
Tenant Improvement Level 2	≤10	13 days	5 days longer	14 days	26 days	29 days	38	232
Tenant Improvement Level 3	≤20	23 days	5 days longer	22 days	34 days	19 days	25	154
Commercial Occupancy Evaluation	≤5	10 days	7 days longer	5 days	12 days	1 day	33	185

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## Positive Trends

Average first review timeframe target was met for building permit project type New Multi-Family for Fiscal Year 2020.

Average first review timeframe target was met for building permit project type New Commercial for Fiscal Year 2020.

Average first review timeframe target was met for building permit project type Commercial Occupancy Evaluation for Fiscal Year 2020.

## Areas of Concern

Average first review timeframes for all permit project types are outside desired first review targets and taking days longer than this same July-September time period last year.

Average first review timeframe targets for the remaining building permit project types were not met for Fiscal Year 2020.

Some efficiencies in processing permits have been affected with adjustments in how work is conducted during the COVID-19 pandemic along with implementation of and learning a new permitting and licensing system.

As of October 9, 2020, there are 67 Single Family Dwellings under building permit review. This is down from 94 Single Family Dwellings under review at this same time last year.

## Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: Whitewater Station Bldg. D, SARMC East Entrances, the Residences at 132 Main, Audra Storage Bldgs. 1-6, Meritage West Multi-Family, Overland Apartments, the Taper at Harris Ranch Multi-Family, 5<sup>th</sup> & Grove Podium, MGC Building, Franklin Commerce Bldg. 3, Peterson BMW of Boise, LuxeLocker Storage Bldg. A, Western Aircraft Shell & Core, Maple Grove Apartments, CDG Boise Myrtle Foundation and 5<sup>th</sup> & Grove Apartments.

## Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: R&R BBQ, Highlands Springs Apartments Exterior, Hayman House Restoration, Bodo Food Hall, and Micron Bldg. 17C TI.

PDS has completed the review of some permits that have not been issued but are ready such as: State Street Apartments Bldgs. 8-11, Revive Church Remodel, WinCo Go Building TI, BODO Building Exterior Remodel, Lifepath Counseling Office, State Street Apartments Bldgs. 1-7, Namaste Yoga Studio, Boise Airport Employee Parking Garage, Fairfield Inn & Suites on Emerald, SARMC Outpatient Behavioral Health, Pioneer Crossing TI, CCDC Westside Urban Park, and Phenix Salon.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time increased from 32 days to 38 days currently. Single Family Level 2 permit customer pick-up time increased from 20 days to 28 days currently. New multi-family permit customer pick-up time increased from 12 days to 23 days currently. Tenant Improvement Level 3 permit customer pick-up time increased from 12 days to 19 days currently. All other categories either remained the same or varied slightly from last month.