



This Commercial Use Filming Permit application is to apply for permission to film a motion picture, television, radio or photographic production using Boise City parks for a profit or not-for-profit individual, group or organization.

FILMING INFORMATION			
EVENT NAME:			
DESCRIPTION AND PURCHASE OF FILMING:			
REQUESTED FILMING DATE(S):			
RESERVATION TIME BLOCK(S): <input type="checkbox"/> 7 a.m. to 11 a.m. <input type="checkbox"/> 12 p.m. to 4 p.m. <input type="checkbox"/> 5 p.m. to 9 p.m.			
SETUP TIME:	START TIME:	END TIME:	CLEANUP TIME:
PARK NAME:		SPECIFIC LOCATION(S) WITHIN THE PARK:	
BOISE RIVER GREENBELT SECTION(S): <input type="checkbox"/> Esther Simplot <input type="checkbox"/> Ann Morrison <input type="checkbox"/> Julia Davis <input type="checkbox"/> Parkcenter			
TYPE OF PRODUCTION (Commercial, Short Film, Still Photography, etc.):			

CONTACT INFORMATION		
ORGANIZATION/COMPANY:		
ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT NAME:		# OF STAFF WORKING:
CONTACT PHONE:	EMAIL:	

PRODUCTION SETUP DETAILS
LIST ALL EQUIPMENT & PROPS THAT WILL BE USED:
LIST ANY UTILITY VEHICLES AND/OR TURF ACCESS THAT WILL BE NEEDED:
LIST ANY FILMING TO TAKE PLACE ON ROADWAYS, SIDEWALKS OR PATHWAYS:

COMMERCIAL USE FILMING PERMIT STEPS:

- 1) **Reserve filming date, time and location.** Call 208-608-7618 or 208-608-7615 to request the date for your filming event, including the dates and times for setup and cleanup. Reservations are available in four-hour time blocks and vary in price. Full payment must be received to secure the reservation.
- 2) **Submit Commercial Use Filming Permit Application.** Submit this application to the Parks Special Event Coordinator, along with any materials required for the event: map, list of vendors, proof of insurance, etc.
- 3) **Provide Certificate of Insurance.** It is the responsibility of the event organizer to maintain a Comprehensive Liability Insurance Policy with coverage of \$1,000,000 combined with single limit per occurrence. The certificate must name the City of Boise as additional insured. For more information, contact Boise City Risk Management at 208-384-3787.

BPR RESERVATION FEES			
DESCRIPTION	PERIOD	RESIDENT	NON-RESIDENT
8th Street (per Street Block)	Time Block	\$85.00	\$131.75
Cecil D. Andrus Park (Entire)	Time Block	\$235.00	\$364.24
Cecil D. Andrus Park (Entire)	All Day	\$550.00	\$852.50
Greenbelt (per Quadrant)	Time Block	\$85.00	\$131.75
Julia Davis Park Bandshell	Time Block	\$425.00	\$658.75
Park Pavilions	Time Block	\$105.00	\$162.75
Picnic Sites	Time Block	\$75.00	\$116.24
Special Use Sites	Time Block	\$65.70	\$101.84
COMMERCIAL USE PERMIT FEES			
Commercial Filming (+ facility reservation fee)	Per Hour	\$132.50	\$132.50
Commercial Filming (+ facility reservation fee)	Four (4) Hours	\$465.00	\$465.00
Commercial Filming (+ facility reservation fee)	Eight (8) Hours	\$865.00	\$865.00
Utility Vehicle & Overnight Vehicle	Daily	\$30.00	\$30.00

BOISE PARKS AND RECREATION STAFF USE ONLY	
APPROVED BY:	RESERVATION #

This document serves as an affidavit of application's accuracy and agreement to abide by the policies governing the proposed Special Event under the City of Boise Ordinance. [Boise City Code online.](#)



Contact the Boise Parks and Recreation Special Events Team:

208-608-7618 or 208-608-7615
summeraltieri@cityofboise.org
 1104 Royal Blvd, Boise ID 83706