

Permit Processing Timeframes

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Report Dates	First Review				Ready To Issue		Permits Issued	
	Target	Average First Review Aug 01 - Oct 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
	# of Days	Aug 01 - Oct 31	Change 2020 vs. 2019	FY 2021 Oct 1 - Oct 31	Aug 01 - Oct 31	Aug 01 - Oct 31	Aug 01 - Oct 31	FY 2021 Oct 1 - Oct 31
August 1, 2020 To October 31, 2020								
Residential Construction								
Single Family Level 1	≤10	15 days	5 days longer	11 days	24 days	36 days	109	31
Single Family Level 2	≤14	17 days	5 days longer	16 days	46 days	29 days	99	39
Add/Alt/Repairs Level 2	≤5	11 days	5 days longer	10 days	21 days	5 days	297	121
Commercial Construction								
New Multi-Family	≤30	33 days	2 days longer	0 days	86 days	25 days	11	0
New Commercial Buildings & Additions	≤30	32 days	4 days longer	33 days	67 days	33 days	27	3
Tenant Improvement Level 1	≤5	5 days	1 day longer	4 days	10 days	33 days	16	5
Tenant Improvement Level 2	≤10	12 days	2 days longer	10 days	21 days	17 days	71	38
Tenant Improvement Level 3	≤20	25 days	7 days longer	26 days	45 days	23 days	17	6
Commercial Occupancy Evaluation	≤5	7 days	3 days longer	4 days	12 days	3 days	46	24

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Positive Trends

Average first review timeframe target is being met for building permit project type Tenant Improvement Level 1.

Average first review timeframe target is being met for building permit project types Tenant Improvement Level 1 and Level 2 and Commercial Occupancy Evaluation permits for Fiscal Year 2021.

As of November 4, 2020, there are 115 Single Family Dwellings under building permit review. This is up from 87 Single Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for all permit project types other than Tenant Improvement Level 1 are outside desired first review targets and taking days longer than this same August-October time period last year.

Some efficiencies in processing permits have been affected with adjustments in how work is conducted during the COVID-19 pandemic along with implementation of and learning a new permitting and licensing system.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: SARMC East Entrances, the Residences at 132 Main, Audra Storage Bldgs. 1-6, Meritage West Multi-Family, Overland Apartments, the Taper at Harris Ranch Multi-Family, Franklin Commerce Bldg. 3, Peterson BMW of Boise, LuxeLocker Storage Bldgs. A-L, CDG Boise Myrtle Foundation, ICCU West Bench Branch, North End Storage, Hayden Beverage Warehouse Addition, Stor-N-Lock Storage Bldgs. 1-4, and Willamette Dental.

Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: R&R BBQ, Hayman House Restoration, Bodo Food Hall, Western Aircraft Office/Shop TI, Lombard Conrad Architects TI, US Bank Exterior Upgrade Parkcenter and Micron Bldg. 17C TI.

PDS has completed the review of some permits that have not been issued but are ready such as: State Street Apartments Bldgs. 8-11, Revive Church Remodel, WinCo Go Building TI, BODO Building Exterior Remodel, Lifepath Counseling Office, State Street Apartments Bldgs. 1-7, Namaste Yoga Studio, Boise Airport Employee Parking Garage, Fairfield Inn & Suites on Emerald, Pioneer Crossing TI, Alta Harris Park Restrooms, Western Aircraft Shell and Core, Maple Grove Apartments, Whitewater Station Bldg. D, MGC Building, Hayman House Restoration and 5th & Grove Apartments.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Tenant Improvement Level 2 permit customer pick-up time decreased from 29 days to 17 days currently. Tenant Improvement Level 1 permit customer pick-up time increased from 15 days to 33 days currently. Tenant Improvement Level 3 permit customer pick-up time increased from 19 days to 23 days currently. All other categories either remained the same or varied slightly from last month.