

Permit Processing Timeframes

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Report Dates	First Review				Ready To Issue		Permits Issued	
	Target	Average First Review Sep 01 - Nov 30		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
	# of Days	Sep 01 - Nov 30	Change 2020 vs. 2019	FY 2021 Oct 1 - Nov 30	Sep 01 - Nov 30	Sep 01 - Nov 30	Sep 01 - Nov 30	FY 2021 Oct 1 - Nov 30
September 1, 2020 To November 30, 2020								
Residential Construction								
Single Family Level 1	≤10	11 days	2 days faster	9 days	21 days	24 days	113	77
Single Family Level 2	≤14	14 days	same	12 days	37 days	17 days	131	96
Add/Alt/Repairs Level 2	≤5	11 days	6 days longer	10 days	19 days	4 days	333	233
Commercial Construction								
New Multi-Family	≤30	42 days	18 days longer	48 days	120 days	22 days	10	3
New Commercial Buildings & Additions	≤30	32 days	5 days longer	31 days	72 days	20 days	23	12
Tenant Improvement Level 1	≤5	6 days	1 day longer	7 days	16 days	31 days	20	15
Tenant Improvement Level 2	≤10	12 days	1 day longer	11 days	22 days	13 days	80	61
Tenant Improvement Level 3	≤20	25 days	6 days longer	25 days	46 days	25 days	22	15
Commercial Occupancy Evaluation Level 1	≤1	5 days	4 days longer	3 days	12 days	1 day	10	6
Commercial Occupancy Evaluation Level 2	≤5	7 days	2 days longer	5 days	11 days	3 days	43	36
Sign Permits	≤5	12 days	11 days longer	13 days	13 days	8 days	23	21

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Positive Trends

Average first review timeframe target is being met for building permit project type Single Family Level 2.

Average first review timeframe target is being met for building permit project types Single Family Level 1 and Level 2 and Commercial Occupancy Evaluation Level 2 permits for Fiscal Year 2021.

As of December 2, 2020, there are 165 Single Family Dwellings under building permit review. This is up from 60 Single Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project types other than Single Family Level 2 are outside desired first review targets and taking days longer than this same September through November time period last year.

Some efficiencies in processing permits have been affected with adjustments in how work is conducted during the COVID-19 pandemic along with implementation of and learning a new permitting and licensing system.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: SARMC East Entrances, the Residences at 132 Main, Willamette Dental, Audra Storage Bldgs. 1-6, Meritage West Multi-Family, Overland Apartments, Rave 3 Shell/Core, Treasure Valley Hospital Expansion, JW Targee #3, Euclid Triplex, the Taper at Harris Ranch Multi-Family, Peterson BMW of Boise, LuxeLocker Storage Bldgs. A-L, CDG Boise Myrtle Foundation, ICCU West Bench Branch, North End Storage, Hayden Beverage Warehouse Addition, Manor Triplex, VRT Steel Bldg. and Stor-N-Lock Storage Bldgs. 1-4.

Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Bodo Food Hall, Western Aircraft Office/Shop TI, BMM TI, Lovevery TI, and Micron Bldg. 17C TI.

PDS has completed the review of some permits that have not been issued but are ready such as: State Street Apartments Bldgs. 8-11, R&R BBQ, WinCo Go Building TI, BODO Building Exterior Remodel, State Street Apartments Bldgs. 1-7, Namaste Yoga Studio, Boise Airport Employee Parking Garage, Pioneer Crossing TI, Alta Harris Park Restrooms, Maple Grove Apartments, Hayman House Restoration, Winmore Crossing Multi-Family, Rave Laundry #4, and T-Mobile Switchroom.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time decreased from 36 days to 24 days currently. Single Family Level 2 permit customer pick-up time decreased from 29 days to 17 days currently. New Commercial permit customer pick-up time decreased from 33 days to 20 days currently. All other categories either remained the same or varied slightly from last month.