

Permit Processing Timeframes

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Report Dates	First Review				Ready To Issue		Permits Issued	
	Target	Average First Review Oct 01 - Dec 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
	# of Days	Oct 01 - Dec 31	Change 2020 vs. 2019	FY 2021 Oct 1 - Dec 31	Oct 01 - Dec 31	Oct 01 - Dec 31	Oct 01 - Dec 31	FY 2021 Oct 1 - Dec 31
October 1, 2020 To December 31, 2020								
Residential Construction								
Single Family Level 1	≤10	10 days	4 days faster	10 days	18 days	16 days	84	84
Single Family Level 2	≤14	13 days	4 days faster	13 days	34 days	9 days	157	157
Add/Alt/Repairs Level 2	≤5	10 days	6 days longer	10 days	18 days	5 days	343	343
Commercial Construction								
New Multi-Family	≤30	46 days	22 days longer	46 days	142 days	3 days	4	4
New Commercial Buildings & Additions	≤30	33 days	6 days longer	33 days	73 days	9 days	28	28
Tenant Improvement Level 1	≤5	6 days	1 day longer	6 days	15 days	19 days	20	20
Tenant Improvement Level 2	≤10	11 days	5 days faster	11 days	23 days	12 days	80	80
Tenant Improvement Level 3	≤20	24 days	6 days longer	24 days	51 days	18 days	29	29
Commercial Occupancy Evaluation Level 1	≤1	1 day	same	1 day	11 days	1 day	2	2
Commercial Occupancy Evaluation Level 2	≤5	4 days	same	4 days	7 days	3 days	55	55
Sign Permits	≤10	10 days	9 days longer	10 days	12 days	11 days	49	49

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Positive Trends

Average first review timeframe targets are being met for building permit project types Single Family Levels 1 and 2, Commercial Occupancy Evaluation Levels 1 and 2, and Sign Permits.

As of January 7, 2021, there are 76 Single Family Dwellings under building permit review. This is a solid number and just slightly down from 89 Single Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project types Additions/Alterations/Repairs Level 2, New Multi-Family, New Commercial Buildings and Additions and Tenant Improvements Levels 1-3 are outside desired first review targets and taking days longer than this same October through December time period last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: SARMC East Entrances, the Residences at 132 Main, LuxeLocker Storage Bldgs. A-L, Harris Ranch Condos Pool House, Primary Health at Victory & Cole, Harris Ranch Commons, Taggart Wells Water Treatment Plant, Shamrock Apartments, Willamette Dental, Meritage West Multi-Family, Rave 3 Shell/Core, Treasure Valley Hospital Expansion, Euclid Triplex, the Taper at Harris Ranch Multi-Family, Peterson BMW of Boise, ICCU West Bench Branch, North End Storage, Hayden Beverage Warehouse Addition, Manor Triplex, CDG Residential-Mixed-Use and Parking Garage, Jordan Wilcomb Warehouse #3, Winmore Crossing Multi-Family and Stor-N-Lock Storage Bldgs. 1-4.

Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Roundhouse TI, Cloverdale SDA Church Remodel, Western Aircraft Office/Shop TI, Scott J. Chandler Bldg. Utility Upgrades, and Micron Bldg. 17C TI.

PDS has completed the review of some permits that have not been issued but are ready such as: State St. Apartments Bldgs. 8-11, R&R BBQ, Alta Harris Park Restrooms, Overland Apartments, Hayman House Restoration, BODO Food Hall, T-Mobile Switchroom, Amazon Sorting Facility and associated buildings, WinCo Go Building TI, State St. Apartment Bldgs. 1-7, Namaste Yoga Studio, and Boise Airport Employee Parking Garage.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time decreased from 24 days to 16 days currently. Single Family Level 2 permit customer pick-up time decreased from 17 days to 9 days currently. New Multi-Family permit customer pick-up time decreased from 22 days to 3 days currently. New Commercial permit customer pick-up time decreased from 20 days to 9 days currently. Tenant Improvement Level 1 customer pick-up time decreased from 31 days to 19 days currently. All other categories either remained the same or varied slightly from last month.