

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Report Dates	First Review				Ready To Issue		Permits Issued	
	Target	Average First Review Jan 01 - Mar 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
	# of Days	Jan 01 - Mar 31	Change 2021 vs. 2020	FY 2021 Oct 1 - Mar 31	Jan 01 - Mar 31	Jan 01 - Mar 31	Jan 01 - Mar 31	FY 2021 Oct 1 - Mar 31
January 1, 2021 To March 31, 2021								
Residential Construction								
Single Family Level 1	≤10	11 days	2 days longer	10 days	25 days	10 days	88	172
Single Family Level 2	≤14	19 days	5 days longer	16 days	38 days	16 days	167	324
Add/Alt/Repairs Level 2	≤5	9 days	5 days longer	10 days	19 days	5 days	251	593
Commercial Construction								
New Multi-Family	≤30	42 days	9 days longer	43 days	95 days	7 days	7	11
New Commercial Buildings & Additions	≤30	22 days	8 days faster	27 days	79 days	11 days	38	66
Tenant Improvement Level 1	≤5	5 days	1 day longer	5 days	14 days	7 days	19	38
Tenant Improvement Level 2	≤10	11 days	2 days longer	11 days	24 days	8 days	60	140
Tenant Improvement Level 3	≤20	20 days	3 days faster	22 days	44 days	10 days	30	60
Commercial Occupancy Evaluation Level 1	≤1	0 days	1 day faster	1 day	0 days	0 days	0	2
Commercial Occupancy Evaluation Level 2	≤5	4 days	1 day faster	4 days	6 days	1 day	43	98
Sign Permits	≤10	11 days	9 days longer	10 days	20 days	11 days	37	85

Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

Positive Trends

Average first review timeframe targets are being met for building permit project types New Commercial Buildings & Additions, Tenant Improvement Level 1, Tenant Improvement Level 3, and Commercial Occupancy Evaluation Levels 1 and 2 Permits.

As of April 5, 2021, there are 104 Single Family Dwellings under building permit review. This is up from 66 Single Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project types Single Family Levels 1 and 2, Additions/Alterations/Repairs Level 2, New Multi-Family, and Tenant Improvement Level 2 are outside desired first review targets and taking days longer than this same January through March time period last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: SARMC East Entrances, the Residences at 132 Main, Penske, Shamrock Apartments, Bishop Kelly High School Guest Services & Plaza Addition, North End Storage, Scott J Chandler Bldg. Phase III Addition, West State Street Commerce Center Bldg. A, West State Street Commerce Center Bldg. B, CDG Residential-Mixed-Use and Parking Garage, 5th & Grove Office Building, Chipotle, Modern Chiropractic Center, Five Mile Warehouse, Los Mariachi's Restaurant, and the Travis Condos.

Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Western Aircraft Office/Shop TI, Springhill Suites by Marriott Repair, Idaho Power Records Center TI, Idaho First Bank TI, OXD Sort Center, Boise High School Boiler Room/Reroof and Chiller replacement, Asian Food Distribution, Crave Delivery TI, Micron Bldg. 21 TI, and Micron Bldg. 51 TI.

PDS has completed the review of some permits that have not been issued but are ready such as: Willamette Dental, State St. Apartments Bldgs. 8-11, Peterson BMW of Boise, Primary Health at Victory & Cole, Mr. Gas, Heath Two West, Heath Two East, Lupo Flex Building, Taggart Wells Water Treatment Plant, Micron Bldg. 39 TI, Euclid Triplex, Alta Harris Park Restrooms, Overland Apartments, Hayman House Restoration, Roundhouse TI, State St. Apartment Bldgs. 1-7, Namaste Yoga Studio, and Boise Airport Employee Parking Garage.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 2 permit customer pick-up time increased from 9 days to 16 days currently. New Multi-Family customer pick-up time increased from 4 days to 7 days currently. Tenant Improvement Level 3 customer pick-up time decreased from 16 days to 10 days currently. All other categories either remained the same or varied slightly from last month.