

Permit Processing Timeframes

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Report Dates		First Review			Ready To Issue		Permits Issued		
March 1, 2021 To May 31, 2021		Target	Average First Review Mar 01 - May 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
		# of Days	Mar 01 - May 31	Change 2021 vs. 2020	FY 2021 Oct 1 - May 31	Mar 01 - May 31	Mar 01 - May 31	Mar 01 - May 31	FY 2021 Oct 1 - May 31
Residential Construction									
Single Family Level 1		≤10	9 days	2 days longer	9 days	23 days	12 days	93	224
Single Family Level 2		≤14	14 days	1 day faster	15 days	32 days	14 days	135	404
Add/Alt/Repairs Level 1		≤1	1 day	same	1 day	1 day	1 day	4	4
Add/Alt/Repairs Level 2		≤5	11 days	6 days longer	10 days	19 days	4 days	333	851
Commercial Construction									
New Multi-Family		≤30	41 days	5 days faster	42 days	108 days	8 days	6	13
New Commercial Buildings & Additions		≤30	24 days	3 days faster	28 days	78 days	8 days	40	84
Tenant Improvement Level 1		≤5	6 days	1 day longer	5 days	13 days	39 days	25	52
Tenant Improvement Level 2		≤10	11 days	1 day longer	11 days	22 days	4 days	66	181
Tenant Improvement Level 3		≤20	19 days	5 days faster	21 days	46 days	6 days	38	90
Commercial Occupancy Evaluation Level 1		≤1	1 day	same	1 day	1 day	2 days	1	3
Commercial Occupancy Evaluation Level 2		≤5	7 days	2 days longer	5 days	10 days	2 days	33	123
Sign Permits		≤10	10 days	9 days longer	10 days	17 days	8 days	47	122

Note: Days noted are working business days and do not include holidays or weekends.

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Positive Trends

Average first review timeframe targets are being met for building permit project types Single Family Level 1 and 2, Additions/Alterations/Repairs Level 1, New Commercial Buildings & Additions, Tenant Improvement Level 3, Commercial Occupancy Evaluation Level 1, and Sign Permits.

As of June 1, 2021, there are 128 Single Family Dwellings under building permit review. This is up from 76 Single Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project types Additions/Alterations/Repairs Level 2, New Multi-Family, Tenant Improvement Levels 1 and 2, and Commercial Occupancy Evaluation Level 2 are outside desired first review targets and taking days longer than this same March through May time period last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: SARMC East Entrances, the Residences at 132 Main, Scott J Chandler Bldg. Phase III Addition, West State Street Commerce Center Bldg. A, West State Street Commerce Center Bldg. B, 5th & Grove Office Building, Chipotle, Five Mile Warehouse, Los Mariachi's Restaurant, Larry H Miller CDR, Western Trailer Addition, WinCo Foods Distribution Center Addition, Molenaar Park Improvements, the Travis Condos, 27th Street Crossing Multi-family, and FMG Snow Removal Equipment Building.

Project Updates

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Fred Meyer-Federal Way Remodel, Intermountain Hospital Upgrades, Springhill Suites by Marriott-Parkcenter Repair, Fire Station 6 remodel, Hillcrest Country Club Patio Expansion and Hawley Troxell II.

PDS has completed the review of some permits that have not been issued but are ready such as: Willamette Dental, State St. Apartments Bldgs. 8-11, Mr. Gas, Taggart Wells Water Treatment Plant, Euclid Triplex, Alta Harris Park Restrooms, Hayman House Restoration, State St. Apartment Bldgs. 1-7, Namaste Yoga Studio, Celebration Acres Bldgs. A-E and Community Center, Roosevelt Elementary School Gymnasium Addition, CDG Residential-Mixed-Use and Parking Garage, Shamrock Apartments, Exchange Street Storage Bldgs. A-D, and Boise Airport Employee Parking Garage.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time increased from 9 days to 12 days currently. Tenant Improvement Level 1 customer pick-up time increased from 7 days to 39 days currently. Tenant Improvement Level 2 customer pick-up time decreased from 6 days to 4 days currently. All other categories either remained the same or varied slightly from last month.

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