

Permit Processing Timeframes

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Report Dates	First Review				Ready To Issue		Permits Issued	
	Target	Average First Review Jun 01 - Aug 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
June 1, 2021 To August 31, 2021	# of Days	Jun 01 - Aug 31	Change 2021 vs. 2020	FY 2021 Oct 1 - Aug 31	Jun 01 - Aug 31	Jun 01 - Aug 31	Jun 01 - Aug 31	FY 2021 Oct 1 - Aug 31
Residential Construction								
Single Family Level 1	≤10	17 days	4 days longer	12 days	28 days	18 days	112	336
Single Family Level 2	≤14	16 days	2 days faster	15 days	38 days	18 days	95	499
Add/Alt/Repairs Level 1	≤1	1 day	7 days faster	1 day	13 days	1 day	16	20
Add/Alt/Repairs Level 2	≤5	18 days	9 days longer	13 days	28 days	3 days	382	1,228
Commercial Construction								
New Multi-Family	≤30	32 days	12 days longer	36 days	89 days	5 days	24	37
New Commercial Buildings & Additions	≤30	30 days	2 days longer	28 days	81 days	16 days	41	126
Tenant Improvement Level 1	≤5	4 days	2 days faster	5 days	15 days	3 days	12	63
Tenant Improvement Level 2	≤10	14 days	2 days longer	12 days	31 days	11 days	94	276
Tenant Improvement Level 3	≤20	22 days	1 day faster	21 days	62 days	4 days	40	130
Commercial Occupancy Evaluation Level 1	≤1	1 day	2 days faster	1 day	1 day	1 day	3	6
Commercial Occupancy Evaluation Level 2	≤5	5 days	2 days faster	5 days	8 days	3 days	35	158
Sign Permits	≤10	9 days	7 days longer	9 days	15 days	8 days	50	171

Note: Days noted are working business days and do not include holidays or weekends.

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Positive Trends

Average first review timeframe targets are being met for building permit project types Additions/Alterations/Repairs Level 1, New Commercial Buildings & Additions, Tenant Improvement Level 1, Commercial Occupancy Evaluation Levels 1 and 2, and Sign Permits.

As of September 3, 2021, there are 93 Single Family Dwellings under building permit review. This is up from 55 Single Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project types Single Family Levels 1 and 2, Additions/Alterations/Repairs Level 2, New Multi-Family, and Tenant Improvement Levels 2 and 3 are outside desired first review targets and taking days longer than this same June through August time period last year.

Project Updates

The following new commercial or new multi-family projects are under building permit review or in the resubmittal process: The Residences at 132 Main, Larry H. Miller Addition & TI, the Travis Condos, 27th Street Crossing Multi-family, Everest Lot 1 Building #1, Everest Lot 1 Building #2, White Bird Auto Distributors, Pacific Motors, New Office Warehouse Lease Space Shell, Mygrant Glass Industrial, Limelight Village Multi-Family, the Timbers at Harris Ranch Multi-Family, 17th and Idaho Multi-Family, Ada West Dermatology, Horizon Credit Union Barber Station Branch, Scott Vehicle Storage Building, Eagle Villa Multi-Family, Bannock Five Condominiums, the Cut Multi-Family, the Paddock Multi-Family, Moda Franklin Multi-Family, and SDA Community Center.

Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Intermountain Hospital Upgrades, the Lucy Market Hall TI, Dr. Bobst TI, Saint Alphonsus Regional Medical Center Third Floor Remodel, Lenscrafters Remodel, Westing TI, and Teleo Capital TI.

PDS has completed the review of some permits that have not been issued but are ready such as: State St Apts Bldgs. 8-11, Taggart Wells Water Treatment Plant, Euclid Triplex, Alta Harris Park Restrooms, Celebration Acres Bldgs. A-E and Community Center, Shamrock Apartments, Exchange Street Storage Bldgs. A-D, Hilton Garden Inn Remodel, 5th & Grove Office Building, WinCo Foods Distribution Center Addition, Hawley Troxell TI, BOI New Snow Removal Equipment Building, Longfellow Elementary School Addition, Azek TI, and Boise Airport East Parking Garage.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time increased from 14 days to 18 days currently. Single Family Level 2 permit customer pick-up time increased from 8 days to 18 days currently. Tenant Improvement Level 1 customer pick-up time decreased from 45 days to 3 days currently. All other categories either remained the same or varied slightly from last month.