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WAGE PAYMENT AND OVERTIME

Employees who are non-exempt under the Fair Labor Standards Act (FLSA) and applicable state wage and hour laws receive overtime pay or compensatory time at a rate of one and one-half times their regular hourly rate for actual hours worked in excess of forty (40) hours in one FLSA work week. Non-exempt employees of the City shall not "volunteer" time for the purpose of avoiding overtime. No City employee shall work overtime without prior authorization from his/her supervisor. Any employee believing this policy is being violated shall contact the Department Director or Human Resources.