

Document Type: Regulation
Number: 3.15m
Effective: May 15, 2016
Revised:
Legal References:

PARENTAL LEAVE REQUEST FORM

CONGRATULATIONS, you are welcoming a child into your home! Please take a moment to provide us with some information regarding the details of your planned leave and submit to Human Resources.

Employee's Printed Name

Employee ID#

Department

Anticipated date of
event:

Parental Leave Start
Date:
