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**SKILLS ASSESSMENT FOR FORKLIFT OPERATORS**

EMPLOYEE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

- 1. Shows familiarity with truck controls
- 2. Gave proper signals when turning
- 3. Slowed down at intersections
- 4. Sounded horn at intersections
- 5. Obeyed signs
- 6. Kept a clear view of direction of travel
- 7. Turned corners correctly - was aware of rear end swing
- 8. Yielded to pedestrians
- 9. Drove under control and within proper traffic aisles
- 10. Approached load properly
- 11. Lifted load properly
- 12. Maneuvered properly
- 13. Traveled with load at proper height
- 14. Lowered load smoothly/slowly
- 15. Stops smoothly/completely
- 16. Load balanced properly
- 17. Forks under load all the way
- 18. Carried parts/stock in approved containers
- 19. Checked bridgeplates/ramps
- 20. Placed loads within marked area
- 21. Stacked loads evenly and neatly
- 22. Drove backward when required
- 23. Checked load weights
- 24. Placed forks on the floor when parked, controls neutralized, brake on set, power off
- 25. Followed proper instructions for maintenance; checked both at beginning and end

**PASS / FAIL**      **Evaluator:** \_\_\_\_\_