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### COMPASSIONATE PARKING DONOR AUTHORIZATION

Permit holders may loan their parking permit to another City employee for use during a temporary physical impairment or condition that presents a challenge to mobility (e.g. pregnancy). To do so, please fill out the form below completely and submit it to Parking Services. The vehicle temporarily parking in the space does not need to display the permit, but the license plate of the vehicle must be provided.

For questions or comments, please contact Parking Services at [parkingservices@cityofboise.org](mailto:parkingservices@cityofboise.org) or call 208-972-8150

Please fill out every field below

Permit Holder's Name

Permit Holder's Email

Space Number

Temporary User's Name

Temporary User's Email

Temporary User's License Plate

Start Date

End Date

Comments

I have read and understand the terms of use below

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Terms of Use:**

The ability to temporarily transfer a parking permit to another employee is a privilege and not a right. Long term transfers are prohibited as a permit holder is required to return their permit to Parking Services for long term job or location changes. Any abuse of this program by the original permit holder, or the temporary permit holder will result in revocation of the ability to transfer parking permits. Depending on the situation, notification may be made to the appropriate supervisor(s), and could lead to revocation of the original parking permit.

If a temporary permit holder finds another vehicle in the assigned parking space, or multiple authorization forms are submitted for the same parking space, Parking Services is to be contacted immediately. Overflow parking authorization will NOT be given and the vehicle must vacate the parking structure.