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**EMERGENCY EVACUATION INFORMATION**

Department: \_\_\_\_\_

Division: \_\_\_\_\_

Location Address: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

**Fire & Police:** \_\_\_\_\_ **9-1-1**

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_  
(Primary Person in Charge of Facility)

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_  
(Second Person in Charge of Facility)

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_  
(Alternate Person)

Facility Maintenance \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Risk & Safety Services \_\_\_\_\_ 972-8120

Security Services \_\_\_\_\_ 972-8610

Police Non-Emergency Dispatch \_\_\_\_\_ 377-6790

Evacuation Leaders (Please list cell phone number)

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

## EMERGENCY EVACUATION MEETING LOCATIONS

Emergency Situation	Primary Location	Secondary Location
Fire		
Earthquake		
Flood		
Severe Thunder or Windstorm		
Chemical Spill/Release		

## EMERGENCY EVACUATION ROUTES

(Include an EMERGENCY EVACUATION MAP below, with locations of fire extinguishers, fire alarm pull stations, and any Shelter-In-Place locations marked.)