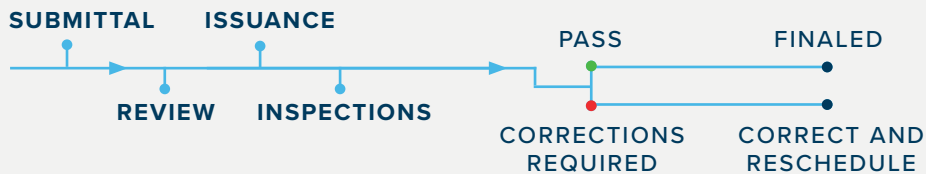


BUILDING PROCESS



DID YOU KNOW?

Most building applications are submitted electronically. Applicants with questions about their applications should schedule an appointment with a plan reviewer at [PDS Appointments](#).

- 1. SUBMITTAL:** Building application is submitted on the [City of Boise Permitting and Licensing system](#).
Permits that do not require review will be charged fees and issued automatically at application. If the applicant is not charged a fee at application, reviews will be conducted by PDS before payment.
- 2. REVIEWS:** Reviewers will be assigned if applicable. Review cycles on the Permitting and Licensing system may include corrections for the applicants to make. Documents may be required. Additional planning applications may be required.

- 3. ISSUANCE:** If reviews were required and have been completed, fees will be assessed. Applicant is emailed when the permit is ready for fee payment and issuance. Additional documents may be required.
Fees for the building permit are due prior to issuance.
- 4. INSPECTIONS:** Inspections are scheduled by the applicant or contractor in the [Permitting and Licensing system](#). Inspectors may require corrections.
Re-inspection fees may be charged for repeat trips when not ready.

Corrections Required

Inspections require further corrections. Conditions may be placed.

OR

Pass

All inspections pass and permits are finalized. Project has been approved.