



# PARKS AND RECREATION DEPARTMENT

FORT BOISE COMMUNITY CENTER: 700 ROBBINS ROAD, BOISE, IDAHO 83702

CITYOFBOISE.ORG/PARKS | P: 208-608-7680 | F: 208-608-7699 | TTY/TTD: 800-377-3529

## 2023 Summer Playcamps

### Parent/Guardian Information Guide

#### WELCOME TO SUMMER PLAYCAMP

Welcome to the City of Boise’s Outdoor Summer Playcamps located in your neighborhood park! These week-long day camps are offered to children going into 1<sup>st</sup>-6<sup>th</sup> grades. Playcamp activities are designed to encourage healthy recreational play and meet the physical and social needs of your child. Camps run Monday–Friday from 7:30 a.m.–5:30 p.m. and offer recreational games, arts, crafts, environmental education, hands on science projects, fieldtrips, and swimming. **All camps will be CLOSED Monday, June 19, in observance of Juneteenth and July 3 and 4 for Independence Day.** Playcamp staff are trained on the principles of child development and are CPR/First Aid certified to ensure your child has a safe and positive experience.

We encourage all parents to become familiar with the Playcamp procedures and to discuss the program rules and expectations with their children. Creating a successful experience requires frequent and open communication between staff and parents. If you have any questions or concerns about your child’s experience in a youth program, please call/email us at the contact info below.

We are excited for a wonderful summer with your children in the parks!

#### Contact Us:

Chris Camacho  
Playcamps: Catalpa, Jullion & Winstead  
ccamacho@cityofboise.org  
208-854-4917

Barbara English  
Playcamps: Manitou, Cassia & Ivywild  
benglish@cityofboise.org  
208-608-7652

Josephine VanDenburg-Crossman  
Playcamps: Sunset & Elm Grove  
jvandenburg@cityofboise.org  
208-472-2072

Karoline Woodhead  
Playcamp: Eagle Rock  
kwoodhead@cityofboise.org  
208-854-6625

For registration Questions:  
Fort Boise (208)-608-7680





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### Playcamp Locations and Cell Phone Numbers

- Cassia Park: 4600 W. Camas St – (208) 513-0372
- Catalpa Park: 4516 W. Catalpa Dr – (208) 570-2675
- Eagle Rock: 2150 Old Penitentiary Rd (208) 391-8792
- Elm Grove Park: 2200 W. Irene St - (208) 570-3854
- Ivywild Park: 416 W. Ivywild St – (208) 513-0970
- Jullion Park: 3901 N. Jullion Way - (208) 391-9238
- Manitou Park: 2001 S. Manitou Ave- (208) 703-8283
- Sunset Park: 2625 N. 32nd St – (208) 473-1518
- Winstead Park: 6150 W. Northview St - (208) 513-0155



### Registration Information

All camp registrations are done through Fort Boise Community Center or online. Questions or concerns, please call (208) 608-7680 or email at [activities@cityofboise.org](mailto:activities@cityofboise.org). Campers also need a completed Participant Form filled out and turned into their specific camp.

Playcamps at Cassia, Ivywild, Elm Grove, and Sunset run for eleven weeks from May 30–August 11. Playcamps at Eagle Rock, Catalpa and Winstead run for ten weeks starting May 30–August 4. Playcamp at Jullion park runs from nine weeks, beginning June 5– August 4. Playcamp at Manitou Park will run for 8 weeks from June 12-August 4. **All camps will be CLOSED Monday June 19, in observance of Juneteenth and July 3 and 4 for Independence Day.**

### Refunds or Credits

A request for refunds, transfers or credits must be received ten (10) days prior to the week of the program that the child will not be attending. A processing fee will be assessed on all cancellations. No refunds or credits will be given for missed, sick or suspended days. For cancellation questions, please call Fort Boise Community Center at 208-608-7680.

### Financial Assistance

Scholarships are available to those who qualify based on income requirements. Scholarship applications must be submitted in advance of registration; call Fort Boise Community Center at 208-608-7680 or visit [www.cityofboise.org/departments/parks-and-recreation/scholarships](http://www.cityofboise.org/departments/parks-and-recreation/scholarships)

***To inquire about accommodations for participants with disabilities, please contact Emily Kovarik at 208-608-7687.***



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### **Newsletters**

Parents will receive a weekly Newsletter via email the Friday before Playcamp. Hard copies will be available every Monday morning at Camp as well.

### **Signing In and Out**

Parents, guardians, and authorized individuals listed on the Participant Form are required to escort and sign the child in and out of the program daily unless the participant is authorized to walk/bike to Playcamp. A picture ID is required of all individuals picking up a child.

Participants can be dropped off after 7:30 a.m., and we ask that your child arrive by 9 a.m., as that is when we start our organized activities, or we may be loading up a field trip. Students must be picked up no later than 5:30 p.m. Please park your vehicle and walk to the check-in and check-out area and contact our Playcamp staff when dropping off and picking up.

Request for an emergency participant pickup by someone other than the individuals listed on the Participant Form must be submitted in writing, either in person or scanned/emailed to [benglish@cityofboise.org](mailto:benglish@cityofboise.org) or [ccamacho@cityofboise.org](mailto:ccamacho@cityofboise.org). The letter must include the child's name, Playcamp site, date, and the name of who will be picking the child up along with the guardian's signature and copy of photo ID. Phone request and changes will not be accepted.

*If custodial issues are in dispute, Boise Parks and Recreation requires that you provide us with a copy of your divorce decree and custody arrangement.*

### **Meals and Snacks**

Participants need to bring a sack lunch and two snacks each day (note that refrigeration is not available). Please remember that your child will be playing hard and pack their lunch accordingly. Include a water bottle so your child can drink plenty of water throughout the day. Some park sites may have the "picnic in the park" program and have free lunches available. Those parks will announce that when it is determined.

### **Illness and Emergency Policy**

Staying home when a person has symptoms of illness protects other participants by preventing the spread of illness and allows the person experiencing symptoms of illness the opportunity to rest and recover. Please keep your child home if they are not feeling well. The City of Boise follows CDC guidelines regarding illnesses. If your child becomes ill at Playcamp, you will be notified and will be expected to pick up the child within one hour. Please develop a backup plan in case this occurs. If staff can't reach you, the emergency contact person will be called.

Guardians will also be notified if a participant has evidence of head lice. Due to the contagious nature of lice, all participants with evidence of lice (nits or bugs) must be treated and considered lice-free before returning.



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### **Appropriate Clothing**

Appropriate clothing is important with cool mornings and warm afternoons. It is a good idea to pack extra clothes/shoes as well as swimsuits for water play during hot days. Durable shoes for active play are needed (tennis/gym shoes are highly recommended). Please label all belongings including clothing, water bottles, sunscreen, and towels.

### **Conduct & Discipline**

Playcamp promotes learning and respect in a safe environment; we have a strict no-bullying policy. All participants, parents/guardians and employees are responsible for reading and familiarizing themselves with the following policy and procedures. Examples of inappropriate behavior include (but are not limited to):

- Inappropriate action/behavior: Abusive language and/or inappropriate gestures/actions directed toward participants, staff, or other persons.
- Harm to others: Physically assaulting another person (participants, staff, or other persons), including striking, pushing, shoving, spitting, proximity intimidation and/or grabbing; or other attempt or threat to physically injure another person.
- Harm to self: Physically harming/injuring self or attempting or threatening to do so.
- Misuse/Damage of property: Improper care or misuse of items that belong to the City, site location or items belonging to another person.
- Stealing: Removing property belonging to others, the City, or other facilities without permission.
- Non-compliance with rules of the program and facility.
- Inappropriate touching of others

If a participant's behaviors are disruptive, staff will give a verbal warning identifying inappropriate behavior and possible consequences should the behavior continue. If the child continues to be disruptive, the following progressive discipline steps may be used to get a child back on track with the code of conduct policy:

1. **1st Infraction:** If inappropriate behavior continues, a staff member will have the participant go to a "quiet-time" for five to ten minutes prior to rejoining the group. The staff member will reiterate the desired behavior and consequences should the behavior continue.
2. **2nd Infraction:** If inappropriate behavior continues to occur or becomes more serious, a staff member will call the participant's guardians and notify them of the continued inappropriate behavior. A Student Behavior Report will be written.
3. **3<sup>rd</sup> Infraction:** Staff will call the participant's guardian to discuss a course of action; consequences may result in time away from Playcamp.
4. **Suspension:** The steps listed above are used to correct behavior in most cases. If these steps are un-successful, a participant may be suspended or expelled from the program.

Please note that these steps are used as a guideline. Exact responses to behaviors are situational and depend on the severity of the inappropriate behavior.



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### **Mandatory Reporters**

Idaho State Law requires staff to make reports of suspected child abuse or neglect. Staff will report any suspected abuse to Child Protective Services.

### **Valuables & Toys**

Valuables, toys, and electronics are not permitted at Playcamp. Cell phones must be kept in the participant's bag during program hours. The City of Boise is not responsible for lost or stolen items.

### **Weather**

In the event of inclement weather, Playcamp will still be offered. All participants should report to their Playcamp site by 9:30 a.m. We will then transport participants to their designated alternative site and notify parents via phone of the change in location. At the end of the day, participants should be picked up at the alternative site.

- **Rain:** Participants will attend alternative sites on rainy days. Please ensure that participants have coats and appropriate clothing as they will not be moved for brief rainstorms that clear up quickly.
- **Heat:** Participants will attend alternative sites on days when the temperature is above 100° unless the temperature does not reach 100° until the end of the day. For hot days that do not reach 100°, Playcamp staff will limit physical activities and ensure adequate water intake.
- **Air Quality:** Smoke from surrounding wildfires can affect the air quality in Boise during the summer. Based on readings from the Air Now website, located at [www.airnow.gov](http://www.airnow.gov), participants will be moved to their alternative site when the air quality is considered unhealthy (colored in red). On most occasions air quality is worse in the morning and improves as the day goes on.

### **Alternative sites are as follows:**

- **Cassia:** Whitney Community Center, 1609 S. Owyhee
- **Catalpa:** Cynthia Mann Elementary School, 5401 W. Castle Drive
- **Eagle Rock:** Fort Boise Community Center, 700 Robbins Rd
- **Elm Grove:** Lowell Elementary school, 1507 N 28<sup>th</sup> St.
- **Ivywild:** White Pine Elementary, 401 E Linden St
- **Jullion:** Summerwind Elementary, 3675 N. Jullion Way
- **Manitou:** Garfield Elementary, 1914 Broadway Ave.
- **Sunset:** Whittier Community Center, 255 N 29<sup>th</sup> St
- **Winstead:** Morley Nelson Community Center, 7701 W. Northview St.



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### **Swim days:**

Playcamp participants will visit a nearby City of Boise Pools. Each site will go swimming up to two times a week. Each participant is in charge of bringing their swimsuit and beach towel. Participants at camps going to pools from 3:30-5:30 p.m. must be picked up at the pool locations as we will not return to the parks.

### **Pool locations & times:**

- Cassia Playcamp: Borah Pool, 801 Aurora Drive. Mon/Thurs 3:30-5:30 p.m.
- Catalpa Playcamp: Natatorium Pool, 1811 E. Warm Spring Ave. Mon/Wed 1:00-3:00 p.m.
- Eagle Rock Playcamp: Natatorium Pool, 1811 E. Warm Spring Ave. Tues/Thurs 3:30-5:30 p.m.
- Elm Grove Playcamp: Natatorium Pool, 1811 E. Warm Spring Ave. Mon/Wed 3:30-5:30 p.m.
- Ivywild Playcamp: Ivywild Pool, 2250 S Leadville Ave. Wed/Fri 1:00-3:00 p.m.
- Jullion Playcamp: Fairmont Pool, 7929 W Northview Street Mon/Fri 1:00-3:00 p.m.
- Manitou Playcamp: Ivywild Pool, 2250 S Leadville Ave Tues/Fri 3:30-5:30 p.m.
- Sunset Playcamp: Natatorium Pool, 1811 E. Warm Spring Ave. Tues/Thurs 1:00-3:00 p.m.
- Winstead Playcamp: Fairmont Pool, 7929 W Northview Street Tues/Fri 3:30-5:30 p.m.



*We look forward to seeing you this summer!*