



This Commercial Filming Permit application is to apply for permission to film a motion picture, television, radio or photographic production using city parks for a profit or not-for-profit individual, group or organization.

FILMING INFORMATION			
EVENT NAME:			
DESCRIPTION AND PURCHASE OF FILMING:			
REQUESTED FILMING DATE(S):			
<input type="checkbox"/> HALF-DAY RESERVATION <i>Select one:</i> <input type="checkbox"/> 9 a.m. to 2 p.m. <input type="checkbox"/> 3 to 8 p.m. <input type="checkbox"/> FULL-DAY RESERVATION (9 a.m. to 8 p.m.)			
SETUP TIME:	START TIME:	END TIME:	CLEANUP TIME:
PARK NAME:		SPECIFIC LOCATION(S) WITHIN THE PARK:	
BOISE RIVER GREENBELT SECTION(S): <input type="checkbox"/> Esther Simplot <input type="checkbox"/> Ann Morrison <input type="checkbox"/> Julia Davis <input type="checkbox"/> Parkcenter			
TYPE OF PRODUCTION (Commercial, Short Film, Still Photography, etc.):			

CONTACT INFORMATION		
ORGANIZATION/COMPANY:		
ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT NAME:		# OF STAFF WORKING:
CONTACT PHONE:	EMAIL:	

PRODUCTION SETUP DETAILS
LIST ALL EQUIPMENT & PROPS THAT WILL BE USED:
LIST ANY UTILITY VEHICLES AND/OR TURF ACCESS THAT WILL BE NEEDED:
LIST ANY FILMING TO TAKE PLACE ON ROADWAYS, SIDEWALKS OR PATHWAYS:

COMMERCIAL USE FILMING PERMIT STEPS:

- 1) **Reserve filming date, time and location.** Call 208-608-7618 to request the date for your filming event, including the dates and times for setup and cleanup. Reservations are available in four-hour time blocks and vary in price. Full payment must be received to secure the reservation.
- 2) **Submit Commercial Use Filming Permit Application.** Submit this application to the Parks Special Event Coordinator, along with any materials required for the event: map, list of vendors, proof of insurance, etc.
- 3) **Provide Certificate of Insurance.** It is the responsibility of the event organizer to maintain a Comprehensive Liability Insurance Policy with coverage of \$1,000,000 combined with single limit per occurrence. The certificate must name the City of Boise as additional insured. For more information, contact Boise City Risk Management at 208-384-3787.

BPR RESERVATION FEES (tax included)			
DESCRIPTION	PERIOD	RESIDENT	NON-RESIDENT
Park Pavilions	Half Day	\$140	\$217
	Full Day	\$275	\$426.25
Picnic Sites	Half Day	\$95	\$147.25
	Full Day	\$185	\$286.75
Special Use Sites	Half Day	\$75	\$116.27
	Full Day	\$145	\$224.75
COMMERCIAL FILMING FEES (+ facility reservation fee)			
Commercial Filming	Per Hour	\$140	\$217
Commercial Filming	Half Day	\$500	\$775
Commercial Filming	Full Day	\$1,000	\$1,550

Permit holder shall save, defend, indemnify, and hold City harmless from and against any and all loss, damage, liability or claims (including, without limitation, costs and expense of litigation and reasonable attorneys' fees) (collectively, "Claims") arising from, or connected with, this Permit and/or use of the Licensed Space by Permit holder or Permit holder's employees, agents, or invitees.

SIGNATURE: _____ **DATE:** _____

This document serves as an affidavit of the application's accuracy and agreement to abide by the policies governing the proposed event under the City of Boise ordinances outlined in Boise City Code. Find additional information at cityofboise.org.

BOISE PARKS AND RECREATION STAFF USE ONLY	
APPROVED BY:	RESERVATION #



PARKS AND RECREATION

Contact Boise Parks and Recreation Special Events:

parksspecialevents@cityofboise.org

208-608-7600, ext. 5

1104 Royal Blvd, Boise, ID 83706