

# Permit Processing Timeframes

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Report Dates		First Review			Ready To Issue		Permits Issued	
June 1, 2023 To August 31, 2023		Average First Review Jun 01 - Aug 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
		Jun 01 - Aug 31	Change 2023 vs. 2022	FY 2023 Oct 1 - Aug 31	Jun 01 - Aug 31	Jun 01 - Aug 31	Jun 01 - Aug 31	FY 2023 Oct 1 - Aug 31
<b>Residential Construction</b>								
Single Family Level 1		10 days	same	9 days	24 days	21 days	52	122
Single Family Level 2		13 days	2 days longer	12 days	47 days	33 days	143	276
Add/Alt/Repairs Level 1		1 day	same	1 day	14 days	2 days	46	147
Add/Alt/Repairs Level 2		13 days	8 days longer	9 days	25 days	3 days	310	1,003
<b>Commercial Construction</b>								
New Multi-Family		24 days	36 days faster	38 days	151 days	18 days	6	47
New Commercial Buildings & Additions		33 days	2 days faster	30 days	120 days	8 days	34	118
Tenant Improvement Level 1		2 days	1 day faster	4 days	3 days	1 day	1	15
Tenant Improvement Level 2		15 days	4 days faster	15 days	42 days	5 days	73	278
Tenant Improvement Level 3		23 days	4 days faster	22 days	60 days	7 days	33	100
Commercial Occupancy Evaluation Level 1		1 day	same	1 day	1 day	1 day	7	12
Commercial Occupancy Evaluation Level 2		4 days	1 day faster	5 days	9 days	1 day	44	130
Sign Permits		14 days	8 days longer	11 days	24 days	6 days	39	136

**Note:** Days noted are working business days and do not include holidays or weekends.

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## Further Context

For those projects with Levels:

**Level 1** are simpler projects with less routing to other review disciplines

**Level 2** are mid-level projects with mid-routing to other review disciplines

**Level 3** are complex projects with the most routing to other review disciplines

New Multi-Family and New Commercial Buildings & Additions are typically the most complex projects received for processing.

## Positive Trends

Average first review timeframes are within desired service levels for building permit project types Single Family Level 1 and Level 2, Additions/Alterations/Repairs Level 1, New Multi-Family, Tenant Improvement Level 1, and Commercial Occupancy Evaluation Levels 1 and 2.

As of September 7, 2023, there are 63 new Single-Family Dwellings under building permit review. This is slightly down from 69 Single-Family Dwellings under review at this same time last year.

## Areas of Concern

Average first review timeframes for permit project types Additions/Alterations/Repairs Level 2, New Commercial Buildings & Additions, Tenant Improvement Levels 2 and 3, and Sign Permits are taking longer than desired service levels.

## Project Updates

The following larger new commercial or new multi-family projects are under building permit review or in the resubmittal process: the Grove 1 Multi-Family, Barber Station Restaurant, 16<sup>th</sup> & State Multi-Family, the Avens Multi-Family, Hillcrest Apartments, In-n-Out Burger, Dutch Bros. Corporate Office, Allumbaugh Apartments, Veazey Park Multi-Family Bldgs. A-B, Pioneer Creek Business Park – 3 Shell Buildings, 27<sup>th</sup> and Fletcher Podium, America First Credit Union, ACHD Traffic Operations & Shop & Warehouse Buildings, Ascent Broadway Apartments, WoodSpring Suites Hotel, Marriott Dual Brand Hotel, Boise SSC Construction, D&A Glass, Ultra Clean Car Wash, Lake Harbor Villa Apartments, Jackson Jet Hangar, Old Dominion Vehicle Repair Building, Micron ID1 Fab Foundation, and Micron B51U Addition.

## Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Carrington College TI, St. Luke's DCIP Phase II Make Ready Project-North Equipment Yard, Franklin Building Supply Door Shop TI, Audi Remodel/Expansion, Carriage Crossing Exterior Refinishes Bldgs. A-O, and Ada County Trial Court Admin Treatment Center TI.

PDS has completed the review of some permits that have not been issued but are ready such as: Barber Station Office, the Ranahan Multi-Family, the Ranahan Clubhouse & Pool-house, Boise Airport Boiler Addition, Cole Denton Apartments-Podium & Superstructure, Saratoga Apartments, Denton Apartments, and ICCU Plaza High-rise Shell & Core.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 permit customer pick-up time decreased from 25 days to 21 days currently. New Multi-Family permit customer pick-up time increased from 10 days to 18 days currently. New Commercial Buildings & Additions permit customer pick-up time increased from 4 days to 8 days currently. Tenant Improvement Level 2 permit customer pick-up time decreased from 9 days to 5 days currently. All other categories either remained the same or varied slightly from last month.