Floodplain Review Application
Submittal Requirements

1. **Completed Application**

2. **Detailed Letter of Explanation** which includes:
   a. Summary of the scope and design intent.
   b. Discuss any unique site features or unusual circumstances.
   c. Describe how the project meets the required findings for the requested entitlements(s).

3. **Statement of Legal Interest** (download form). Form must be completed by the legal owner of record.

4. **Detailed Site Plan** which includes:
   a. Drawing scale
   b. All existing and proposed structures labeled with their size and existing and/or proposed uses.
   c. North arrow.
   d. Name of applicant, plan preparer, project name and project address on title block.
   e. Size of parcel (acres or square feet), property lines, and all required setbacks with dimensions.
   f. Locations and widths of right-of-way, easements, canals, ditches, drainage facilities, or significant grade changes, and note any proposed changes or improvements.
   g. Usable open space areas with dimensions and total size.
   h. Parking and loading areas with stalls and drive aisles.
   i. Solid waste storage and collection plan with proposed screening method.
   j. Spot elevations or a topographic map.
   k. The following floodplain information:
      i. Flow line of the Boise River at 6500 cfs as measured at the site (Available from Public Works)
ii. Floodway boundary line and elevations (FEMA Map, available from [https://hazards-fema.maps.arcgis.com/apps/webappviewer/index.html?id=8b0adb51996444d4879338b5529aa9cd](https://hazards-fema.maps.arcgis.com/apps/webappviewer/index.html?id=8b0adb51996444d4879338b5529aa9cd))

iii. Floodplain boundary line and elevations (FEMA Map, available from [https://hazards-fema.maps.arcgis.com/apps/webappviewer/index.html?id=8b0adb51996444d4879338b5529aa9cd](https://hazards-fema.maps.arcgis.com/apps/webappviewer/index.html?id=8b0adb51996444d4879338b5529aa9cd)).

5. **Location of existing or proposed structures** with the elevations of the lowest floor.
6. **Any proposed modifications or fill** within the floodway or floodplain with existing/proposed elevations.
7. **Engineered Plan, with Elevations**, of any flood control or bank stabilization structures/measures that are proposed, together with engineer’s statement of any possible impacts on adjoining property owners, including those across the body of water.
8. **Landscaping Plan** (site and landscape plan may be combined if all required info is included) for the vegetation, or revegetation of the 25’ riparian setback using trees, shrubs and grasses approved by the Idaho Fish & Game Department and Parks & Recreation, Public Works, or Planning & Development Services.
10. **Site Photos** colored and labeled, of the site and surrounding area.
11. **For Accessory Structures** show the following:
   a. Square footage of structure
   b. Flood damage resistant material
   c. Anchoring to prevent flotation, collapse, or lateral movement