

Permit Processing Timeframes

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Report Dates		First Review			Ready To Issue		Permits Issued		
December 1, 2023 To February 29, 2024			Average First Review Dec 01 - Feb 29		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
			Dec 01 - Feb 29	Change 2024 vs. 2023	FY 2024 Oct 1 - Feb 29	Dec 01 - Feb 29	Dec 01 - Feb 29	Dec 01 - Feb 29	FY 2024 Oct 1 - Feb 29
Residential Construction									
Single Family Level 1		8 days	1 day longer	8 days	28 days	13 days	49	65	
Single Family Level 2		11 days	same	12 days	130 days	59 days	32	59	
Add/Alt/Repairs Level 1		1 day	same	1 day	9 days	2 days	55	100	
Add/Alt/Repairs Level 2		7 days	1 day longer	7 days	20 days	6 days	119	237	
Commercial Construction									
New Multi-Family		31 days	1 day longer	30 days	129 days	1 day	2	6	
New Commercial Buildings & Additions		33 days	6 days longer	30 days	93 days	4 days	43	70	
Tenant Improvement Level 1		10 days	7 days longer	10 days	73 days	5 days	21	21	
Tenant Improvement Level 2		12 days	4 days faster	12 days	39 days	4 days	69	126	
Tenant Improvement Level 3		20 days	5 days faster	20 days	51 days	6 days	26	39	
Commercial Occupancy Evaluation Level 1		1 day	same	1 day	2 days	1 day	5	13	
Commercial Occupancy Evaluation Level 2		3 days	1 day faster	4 days	5 days	2 days	26	39	
Sign Permits		11 days	4 days longer	11 days	23 days	17 days	31	66	

Note: Days noted are working business days and do not include holidays or weekends.

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Further Context

For those projects with Levels:

Level 1 are simpler projects with less routing to other review disciplines

Level 2 are mid-level projects with mid-routing to other review disciplines

Level 3 are complex projects with the most routing to other review disciplines

New Multi-Family and New Commercial Buildings & Additions are typically the most complex projects received for processing.

Positive Trends

Average first review timeframes are within desired service levels for building permit project types Single Family Level 1 and Level 2, Additions/Alterations/Repairs Level 1 and Level 2, Tenant Improvement Level 3, and Commercial Occupancy Evaluation Levels 1 and 2.

As of March 13, 2024, there are 59 new Single-Family Dwellings under building permit review. This is down from 106 Single-Family Dwellings under review at this same time last year, but still a solid number.

Areas of Concern

Average first review timeframes for permit project types New Multi-Family, New Commercial Buildings & Additions, Tenant Improvement Levels 1 and 2, and Sign Permits are slightly taking longer than desired service levels.

Project Updates

The following larger new commercial or new multi-family projects are under building permit review or in the resubmittal process: Hillcrest Apartments, Allumbaugh Apartments, 27th and Fletcher-Podium, WoodSpring Suites Hotel, Boise SSC Construction, Ultra Clean Car Wash, Lake Harbor Villa Apartments, Old Dominion Freight Line Vehicle Repair Building, Micron B51U Addition, Victory Flats Multi-Family, Victory Flats Clubhouse, ACHD Cloverdale Decant Facility-3 permits, St. Luke's Downtown Connector Bridge, Modern Machinery, Barber View Condos Buildings A & B, Boise Subaru Expansion, Emerald Apartments, Treasure Valley YMCA Downtown, Micron ID1 Fab Superstructure, Boise Airport CONRAC Facility Phase 1, Warm Springs Grill and Golf, Micron Office Building 42 Foundation and Superstructure, Micron Fab Modulares, Micron HPM Building Foundation, St. Luke's Medical Office Excavation/Foundation, and St. Luke's North Tower Excavation/Foundation.

Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Axiom Fitness Fairview Remodel, Micron Bldg. 21 Workplace Remodel, Graeber & Co. TI, BSD Owyhee Elementary Roof and Mechanical Upgrade, Treasure Valley Hospital EP/Cath Lab and Physicians Lounge, and Full Circle Health Renovation.

PDS has completed the review of some permits that have not been issued but are ready such as: Cole Denton Apartments-Podium & Superstructure, the Warehouse Tenant Improvements Phase 5, BOI Airport Concourse B Electrical Room Refeed, Ascent Broadway Apartments, Axiom Fitness Parkcenter Remodel, and 16th & State Multi-Family.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Multi-Family permit customer pick-up time decreased from 19 days to 1 day currently. All other categories either remained the same or varied slightly from last month. Sign permit customer pick-up time increased from 6 days to 17 days currently. All other categories either remained the same or varied slightly from last month.