

# Permit Processing Timeframes

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Report Dates		First Review			Ready To Issue		Permits Issued	
January 1, 2024 To March 31, 2024		Average First Review Jan 01 - Mar 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued	
		Jan 01 - Mar 31	Change 2024 vs. 2023	FY 2024 Oct 1 - Mar 31	Jan 01 - Mar 31	Jan 01 - Mar 31	Jan 01 - Mar 31	FY 2024 Oct 1 - Mar 31
<b>Residential Construction</b>								
Single Family Level 1		7 days	same	8 days	28 days	11 days	68	95
Single Family Level 2		10 days	1 day faster	11 days	118 days	61 days	39	72
Add/Alt/Repairs Level 1		1 day	same	1 day	12 days	2 days	66	128
Add/Alt/Repairs Level 2		6 days	2 days faster	7 days	20 days	4 days	149	305
<b>Commercial Construction</b>								
New Multi-Family		37 days	9 days longer	31 days	325 days	25 days	2	8
New Commercial Buildings & Additions		26 days	2 days faster	29 days	115 days	4 days	28	78
Tenant Improvement Level 1		10 days	3 days longer	9 days	74 days	4 days	22	26
Tenant Improvement Level 2		12 days	4 days faster	12 days	39 days	4 days	79	155
Tenant Improvement Level 3		18 days	4 days faster	20 days	53 days	5 days	27	47
Commercial Occupancy Evaluation Level 1		1 day	same	1 day	2 days	1 day	4	14
Commercial Occupancy Evaluation Level 2		4 days	same	4 days	5 days	7 days	26	50
Sign Permits		13 days	3 days longer	11 days	24 days	18 days	27	73

**Note:** Days noted are working business days and do not include holidays or weekends.

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## Further Context

For those projects with Levels:

**Level 1** are simpler projects with less routing to other review disciplines

**Level 2** are mid-level projects with mid-routing to other review disciplines

**Level 3** are complex projects with the most routing to other review disciplines

New Multi-Family and New Commercial Buildings & Additions are typically the most complex projects received for processing.

## Positive Trends

Average first review timeframes are within desired service levels for building permit project types Single Family Level 1 and Level 2, Additions/Alterations/Repairs Level 1 and Level 2, New Commercial Buildings & Additions, Tenant Improvement Level 3, and Commercial Occupancy Evaluation Level 1 and Level 2.

As of April 5, 2024, there are 92 new Single-Family Dwellings under building permit review. This is slightly up from 90 Single-Family Dwellings under review at this same time last year.

## Areas of Concern

Average first review timeframes for permit project types New Multi-Family, Tenant Improvement Levels 1 and 2, and Sign Permits are slightly taking longer than desired service levels.

## Project Updates

The following larger new commercial or new multi-family projects are under building permit review or in the resubmittal process: Hillcrest Apartments, Allumbaugh Apartments, 27<sup>th</sup> and Fletcher-Podium, WoodSpring Suites Hotel, Boise SSC Construction, Ultra Clean Car Wash, Lake Harbor Villa Apartments, Old Dominion Freight Line Vehicle Repair Building, Micron B51U Addition, Victory Flats Multi-Family, Victory Flats Clubhouse, ACHD Cloverdale Decant Facility-3 permits, St. Luke's Downtown Connector Bridge, Modern Machinery, Barber View Condos Buildings A & B, Emerald Apartments-3 buildings, Treasure Valley Family YMCA Downtown, Micron ID1 Fab Superstructure, Boise Airport CONRAC Facility Phase 1, Warm Springs Grill and Golf, Micron Office Building 42 Foundation and Superstructure, Micron HPM Building Foundation, Greenscale, Adler Industrial Bldg. A-131, St. Luke's Medical Office Excavation/Foundation, and St. Luke's North Tower Excavation/Foundation.

## Project Updates (cont.)

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Axiom Fitness Fairview Remodel, Micron Bldg. 21 Workplace Remodel, BSD Owyhee Elementary Roof and Mechanical Upgrade, Full Circle Health Renovation, and Grove Hotel-PIP.

PDS has completed the review of some permits that have not been issued but are ready such as: the Warehouse Tenant Improvements Phase 5, BOI Airport Concourse B Electrical Room Refeed, Ascent Broadway Apartments, Axiom Fitness Parkcenter Remodel, Treasure Valley Hospital EP/Cath Lab and Physicians Lounge TI, and Treasure Valley Transit-Main Street Station Bus Electrification.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Multi-Family permit customer pick-up time increased from 1 day to 25 days currently. Commercial Occupancy Evaluation Level 2 customer pick-up time increased from 2 days to 7 days currently. All other categories either remained the same or varied slightly from last month.