

Permit Processing Timeframes

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Report Dates		First Review			Ready To Issue		Permits Issued	
March 1, 2025 To May 31, 2025		Target	Average First Review Mar 01 - May 31		Fiscal Year Average	Average Ready To Issue Time	Average Wait For Customer To Pickup	Total Number Of Permits Issued
		# of Days	Mar 01 - May 31	Change 2025 vs. 2024	FY 2025 Oct 1 - May 31	Mar 01 - May 31	Mar 01 - May 31	Mar 01 - May 31
Residential Construction								
Single Family Level 1	≤10	11 days	3 days longer	11 days	46 days	17 days	64	180
Single Family Level 2	≤14	13 days	1 day longer	13 days	37 days	9 days	68	144
Add/Alt/Repairs Level 1	≤1	1 day	same	1 day	5 days	1 day	47	129
Add/Alt/Repairs Level 2	≤10	8 days	2 days longer	8 days	24 days	6 days	179	441
Commercial Construction								
New Multi-Family Level 1	≤30	17 days	10 days faster	20 days	47 days	55 days	4	8
New Multi-Family Level 2	≤45	47 days	N/A	47 days	318 days	63 days	5	5
New Commercial Buildings & Additions Level 1	≤30	20 days	2 days faster	19 days	63 days	5 days	32	88
New Commercial Buildings & Additions Level 2	≤45	39 days	N/A	37 days	134 days	2 days	5	11
Tenant Improvement Level 1	≤10	6 days	1 day longer	7 days	29 days	2 days	11	37
Tenant Improvement Level 2	≤15	12 days	1 day longer	11 days	25 days	4 days	100	263
Tenant Improvement Level 3	≤20	18 days	2 days longer	19 days	48 days	3 days	46	99
Commercial Occupancy Evaluation Level 1	≤1	1 day	same	1 day	2 days	1 day	4	29
Commercial Occupancy Evaluation Level 2	≤5	5 days	same	5 days	6 days	1 day	27	89
Sign Permits	≤10	5 days	6 days faster	7 days	13 days	7 days	52	129

Note: Days noted are working business days and do not include holidays or weekends.

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Further Context

Regarding Levels of projects:

Level 1 are simpler projects with less routing to other review disciplines

Level 2 are mid-level projects with mid-routing to other review disciplines

Level 3 are complex projects with the most routing to other review disciplines

However, Level 2 New Multi-Family and New Commercial Buildings & Additions are typically the most complex projects received for processing. (multiple buildings, multi-story, large area, podium type, high-rise, hospitals, hazardous, semiconductor, industrial, etc.)

Positive Trends

Average first review timeframes are within desired service levels for all building permit project types except Single Family Level 1 and New Multi-Family Level 2.

As of June 9, 2025, there are 100 new Single-Family Dwellings under building permit review. This is up from 85 Single-Family Dwellings under review at this same time last year.

Areas of Concern

Average first review timeframes for permit project types Single Family Level 1 and New Multi-Family Level 2 are taking just slightly longer than desired service levels.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. Single Family Level 1 customer pick-up time decreased from 22 days to 17 days currently. Single Family Level 2 customer pick-up time decreased from 17 days to 9 days currently. New Multi-Family Level 1 customer pick-up time increased from 44 days to 55 days currently. New Multi-Family Level 2 customer pick-up time decreased from 101 days to 63 days currently. All other categories either remained the same or varied slightly from last month.

Project Updates

The following larger new commercial or new multi-family projects are under building permit review or in the resubmittal process: ACHD Apple Maintenance and OPS Facility, Kimball Building, Emerald Data Center, Dorado Station Multi-Family, Finch Building A and B Multi-Family, Overland Storage Buildings 1-6, Catholic Diocese of Boise Chancery Building, Chick-fil-A-Entertainment Ave., LPC Eastport Industrial Buildings A-B-C-D, the Quarter Building C Multi-Family, State Street Multi-Family, Ashcreek Multi-family, Ultra Clean Car Wash, Victory Flats Multi-Family, Victory Flats Clubhouse, St. Luke's Medical Office Shell and Core, St. Luke's North Tower Shell and Core, Micron ID1 B101U CDA Plant OSM & Foundation, Micron ID1 B140 Administration Building Shell/Core, Micron ID1 CUP B101T & B101S Chiller Plant-OSM Foundation, and Micron Detached Warehouse Shell.

Some larger commercial tenant improvement permit applications that are under building permit review or in the resubmittal process include: Campos Market Remodel, BioLife Plasma Services, Sycamore Commons Remodel, Starbucks TI on Airport Way, and Micron Training Center TI.

PDS has completed the review of some permits that have not been issued but are ready such as: Lake Harbor Villa Apartments, Full Circle Health Renovation, Intermountain Hospital Outpatient Remodel, Barber View Condos Buildings A & B, Hillcrest Apartments, NxEdge-AceCo TI, Saint Alphonsus OR AHU Addition, Library First Floor Remodel, and Jacksons Food Store #252.