New Residential (Single Family/Duplex/Townhouse)
Case Prefix: BLD
Public Version

Notes:
First Review Period:
- Level 1: Flatland sites and duplexes
  7-10 working days
- Level 2: Sites in floodplain, townhouses, substandard lots, or plans needing review by Fire 10-14 working days
- A separate Erosion & Sediment Control Permit is required. Separate Electrical, Plumbing, or Mechanical Permits are to be obtained by a licensed contractor.
- If required, a Fire Sprinkler Permit is obtained separately.

Required Submittal Documents:
- New Residential Application
- Erosion & Sediment Control Application
- Plans & Documents (Refer to New Residential Submittal Checklist)

Note:
- Divisions that could review the plans, depending on the project scope, include:
  1) Public Works Addressing – X
  2) Public Works Sewer Rating – X
  3) Public Works Flood Plain
  4) Planning – X
  5) Design Review
  6) Erosion & Sediment Control
  7) Fire Plan Review
  8) Building Plan Review – X
X = Mandatory review

2/19/10
Building Plan Reviewer finalizes documents/plans and gives to Permit Technician Counter

Applicant is contacted to pick-up permit and is informed of the fees due

Applicant pays fees and permit is issued

The applicant requests inspections (208) 608-7070, and inspections are performed

Building Inspector issues a Residential Certificate of Occupancy to the applicant and finals out the permit case

Notes:
- Corrected plans and documents may be required multiple times until full compliance.
- Additional review fees will apply on the third resubmittal.

Notes:
- Inspections are required at various stages throughout construction.
- Inspections are also required for other related trades permits.
- The Structural/Building Final Inspection should always be the last inspection requested for final approval.