Notes:
First Review Period:
- 10 - 14 working days.

- Hillside projects require engineered foundations, a grading & drainage plan, and an engineered soils report. Non-prescriptive wall bracing will also require engineering design and calculations.

- A separate Erosion & Sediment Control Permit is required. An Erosion & Sediment Control Plan and narrative are required to be included with the plans.

- Separate electrical, plumbing, or mechanical trade permits are to be obtained by a licensed contractor.

- If required, a fire sprinkler permit is obtained separately.

Required Submittal Documents:
- Hillside New Residential Application
- Erosion & Sediment Control Application
- Plans & Documents (Refer to Hillside New Residential Submittal Checklist)

Note:
- Divisions that could review the plans, depending on the project scope, include:
  1) Public Works Addressing – X
  2) Public Works Sewer Rating – X
  3) Public Works Hillside – X
  4) Public Works Flood Plain
  5) Planning – X
  6) Design Review
  7) Erosion & Sediment Control – X
  8) Fire Plan Review – X
  9) Building Plan Review – X

X = Mandatory Review

2/19/10
Notes:
- Corrected plans and documents may be required multiple times until full compliance.
- Additional review fees will be applied at an hourly rate.

Notes:
- A letter from the applicant’s geotechnical engineer indicating that the footing subgrade is acceptable must be submitted and approved by Public Works prior to scheduling a footing inspection.
- Inspections are required at various stages throughout construction.
- Inspections are also required for other related trades permits.
- The Structural/Building Final Inspection should always be the last inspection requested for final approval.