



# PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE, ID 83701-0500  
CITYOFBOISE.ORG/PDS | P: 208-608-7070 | F: 208-384-3753 | TTY/TTD: 800-377-3529

Record No.:  
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For Office Use Only

## 410-Manufactured Home

### Address

Street No.:  Direction:  Street Name:  Street Type:  Unit Type:  Unit No.:

City:  State:  Zip Code:  Zoning District:

Parcel Number:  Additional Parcel Numbers:

### Applicant Information Primary Contact

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

### Representative Information Primary Contact Same as Applicant?

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

### Owner Information Primary Contact Same as Applicant?

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

## Project Information

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Project Name (if applicable):

Scope of Work:

## Project Details

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As of January 1, 2006, the [Idaho State Statute 54-5209](#) requires that:

No building inspector or such other authority of any county, municipality or district charged with the duty of issuing building permits or other permits for construction of any type shall issue any type of permit without first requesting presentment of an Idaho contractor's registration number; provided however, a permit may be issued to a person otherwise exempt from the provisions of this chapter provided such permit shall conspicuously contain the phrase 'no contractor registration provided' on the face of such permit.

To comply with this state statute, Planning and Development Services requires a registration number be supplied with this permit application. A permit application is incomplete without this information, and cannot be processed until a registration number is provided, or the permit applicant declares themselves to be exempt per the exemptions listed in Idaho State 54-5205.

## Agreements

Who is performing the work on this permit?:

- Homeowner or Other Exempt    Registered Contractor  
 To Be Determined

I am not providing a Contractor Registration Number because I am exempt per Idaho State Code 54-5205:

By checking the box below, I agree that I have read and understand the requirements above:

## Property Information

Property in Historic District:

- Yes    No

Property In Design Review Zone:

- Yes    No

Property In Hillside:

- Yes    No

Property In Floodplain:

- Yes    No

Property In Wildland Urban Interface (WUI):

- Yes    No

## General Information

Type of Permit:

- Manufactured Home (In Park)  
 Manufactured Home (Out of Park)    Modular Home

Type of Work:

- Addition    Alteration    New

What Type of Modular Home:

- Container    Tiny Home

Foundation:

- Block and Tie (not permanent foundation)  
 Permanent Foundation

HUD Label #: - HUD label - Unique ID issued by the State unit was manufactured LLLNNNNNN

State Insignia Number: - On a Modular home, this is the unit's Serial Number.

What is the date of manufacture for this building?:

Idaho Approved Plan Number:

Connecting Natural Gas or Propane lines:

- Yes    No

Number of Stories:

**Building Height:** - Ft. In. - Indicate the maximum building height in feet and inches.

**Total Building Area:** - Sq.Ft. - Excluding Garage Area.

**Driveway is at least 50 Ft. from edge of nearest street intersection:**

Yes  No

## Dwelling Unit

This section deals with Dwelling Units - independent units with their own kitchen and bathroom facilities. These units can be attached to an existing home or garage, or built as detached structures. Adding or removing a unit through a duplex conversion, or constructing a guest cottage, mother-in-law quarters, basement apartment, or other independent residence on the property will affect the number of dwelling units.

**Total Number of Dwelling Units:** - This is the total number of dwelling units on the property after this project is completed.

**This permit is for an Accessory Dwelling Unit (ADU) on a parcel with an existing residence:** - Accessory Dwelling Units (ADUs) are secondary, smaller dwellings that can be built on a property already occupied by a single-family home. They can be a detached structure or be attached to the existing home or garage. ADUs must meet specific requirements under Planning and Building codes within the City of Boise. For additional information, visit the Planning Department's [Accessory Dwelling Units page](#).

Yes  No

## Additional Structures

Indicate whether this project includes any of the items below. You will be prompted to provide square footage if needed.

**Basement:**

Yes  No

**Square Footage of Finished Basement:** - Sq.Ft.

**Square Footage of Unfinished Basement:** - Sq.Ft.

**Garage:**

Yes  No

**Square Footage of Attached Garage:** - Sq.Ft. - Please enter the Square Footage of the Attached Garage and/or Detached Garage

**Square Footage of Detached Garage:** - Sq.Ft.

**Carport:**

Yes  No

**Square Footage of Attached Carport:** - Sq.Ft.

**Square Footage of Detached Carport:** - Sq.Ft.

**Covered Patio and/or Porch:**

Yes  No

**Square Footage of Covered Patio and/or Porch:** - Sq.Ft.

**Detached Accessory Building:** - Accessory buildings on this permit cannot include Accessory Dwelling Units (ADUs). If you wish to construct an ADU in addition to this manufactured building, please submit a 406-Residential Alterations & Additions application.

Yes  No

**Square Footage of Accessory Building:** - Sq.Ft.

## Erosion & Sediment Control

**Project will disturb 2 cubic yards of soil or more:**

Yes  No

**Approximate Acres Disturbed:** - Acres

**Responsible Person Name:**

**Responsible Person Number:**

**Related ESC Permit (if known):** - If there is an active ESC permit already covering site disturbance for this project, please enter the ESC permit number. \*Note : commercial projects with multiple buildings will receive an ESC permit for each building.

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## Planning

**Design Review Number:**

**Historic Preservation Number:**

**Conditional Use Number:**

**Zoning Approval Number:**

**Other Case Number:**

## Impact Fees

**New Residential Units:**

Yes  No

**Number of Residential Units 700 Sq. Ft. or Less:**

**Number of Residential Units 701-1400 Sq. Ft.:**

**Number of Residential Units 1401-2100 Sq. Ft.:**

**Number of Residential Units 2101-2800 Sq. Ft.:**

**Number of Residential Units 2801 Sq. Ft. or More:**

**Replacing Existing Mobile Home:**

Yes  No

**Year Mobile Home Removed:** - If you are replacing an existing mobile home within 10 years of the previous home's removal, your project may be exempt from City of Boise impact fees. Complete the Impact Fee Exemption section for consideration.

## Impact Fee Exemption

Ordinance 0-058-08: "Development Impact Fee Ordinance," Section 4-12-08: "Exemptions" IMPORTANT: The developer must apply for impact fee exemption at the time of application for a building permit. Any exemption not claimed prior to the issuance of a building permit shall be deemed waived by the fee payer.

**Filing a Request for the City Impact Fee Exemption:** - Would you like to file a request for the City Impact Fee exemption? If yes, complete the section below and include any supporting documents. If no, city impact fees will be applied.

Yes  No

**Rebuilding the same amount of floor space of a structure destroyed by fire or other catastrophe, provided the structure is rebuilt and ready for occupancy within two (2) years of destruction.:**

**Remodeling or repairing a structure which does not increase the number of square footage or residential units.:**

**Replacing a residential unit, including a manufactured home, with another residential unit on the same lot, provided the number of residential units does not increase:**

**Placing a temporary construction trailer or office on a lot.:**

**Constructing an addition on a residential structure which does not increase the number of residential units.:**

Adding uses that are typically accessory to residential uses, such as tennis courts or clubhouses, unless it can be clearly demonstrated that the use creates a significant impact on the infrastructure capacity of the Parks and Recreation, Fire, and Police Departments.:

## Certificate of Value

**Declared Value:** - Declared Value is the total value of the proposed work, including value of foundation, site work, and other attached/detached structures. This value does not include the value of the pre-built (manufactured, modular, etc.) unit.

## Additional Required Permits

- A separate erosion and sediment control permit is required with the building permit.
- Trade permits for mechanical, plumbing and electrical are obtained separately.
- Removing an existing structure requires a separate demolition permit. Call the PDS Building Department at 208-608-7070 for more information.
- Any fencing must meet [City of Boise Zoning requirements](#). Fencing over 7' in height requires a building permit.

By signing below:

1. The undersigned is the owner of the indicated property or acting as the owner's authorized representative.
2. The undersigned declares that the above provided information is true and accurate, and acknowledges that failure to provide true and accurate information may result in rejection of this application, possible revocation of the permit where wrongfully issued and subject the undersigned to any applicable penalties.

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Print Authorized Representative or Owner's Name

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Authorized Representative or Owner's Signature

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Date