

BUILDING PROCESS



DID YOU KNOW?

The City has implemented a Deconstruction and Demolition Material and Waste Management Plan to provide contractors with a guide to identify materials diverted from the landfill as waste to be recycled or reused. Information can be found on the [Demolition/Deconstruction page](#).

1. SUBMITTAL: Building application is submitted on the [City of Boise Permitting and Licensing system](#). Additional contacts can be attached to the application at the time of submittal.

2. REVIEW: Planning Staff will review the application and apply conditions or return task to applicant for corrections if necessary. If the Planning review fails then the application cannot continue.

Subject to additional fees.

3. BOND INSPECTION: A bond inspection will take place once the project is approved by planning and all required documentation is submitted. The bond amount will be set by the building inspector.

4. ISSUANCE: Once all reviews are passed and completed, the bond is posted, and fees will be assessed. Additional documents may be required, including a Sewer Tap/Plug permit from Public Works.

Fees for the building permit and all other related permits are due prior to issuance.

5. INSPECTIONS: Inspections are scheduled by the applicant or contractor in the [Permitting and Licensing system](#). Trade permits attached to the building permit must be finalized prior to the final building inspection taking place. Inspectors may require corrections.

Re-inspection fees may be charged for repeat trips when not ready.

Corrections Required

Inspections require further corrections. Conditions may be placed.



Pass

All inspections pass and permits are finalized. Project has been approved and Bond is released.