



# PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE, ID 83701-0500  
CITYOFBOISE.ORG/PDS | P: 208-608-7070 | F: 208-384-3753 | TTY/TTD: 800-377-3529

Record No.:

For Office Use Only

## 422-542-Mechanical

Residential  Commercial

### Address

Street No.:  Direction:  Street Name:  Street Type:  Unit Type:  Unit No.:

City:  State:  Zip Code:  Zoning District:

Parcel Number:  Additional Parcel Numbers:

### Applicant Information Primary Contact

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

### Representative Information Primary Contact Same as Applicant?

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

### Owner Information Primary Contact Same as Applicant?

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

## Project Information

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Project Name (if applicable):

Scope of Work:

## Project Details

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Per State of Idaho Statute:

A license is not required for a homeowner performing mechanical work on their own residence. If you **hire a contractor** to perform any work, they will need to obtain their own permit for the work they are performing.

For more information on the State statute visit the following link: <https://dbs.idaho.gov/rules/current.html>

## Agreements

Who is doing the work on this permit?:

Homeowner  Licensed Contractor

By checking the box below, I agree that I have read and understand the requirements above. I am the property owner and will be performing all work related to this permit.:

If this permit application is associated with an active permit but you do not know the Permit Number (BLD00-00000 or GRD00-00000), please use our [Search page](#) to look up active permits by address or parcel.

The associated permit must be Issued before this permit application can be submitted. If you receive a message stating that the other permit has not yet been issued, you can save this application and submit at a later date.

## Associated Records

**Is there an active permit associated with this mechanical permit?:** - Providing an associated permit number will link the two permits together for ease of tracking, fee payment, and project management.

Yes  No

**Associated Permit Number:** - If you do not know the Permit Number (in the form of BLD00-00000 or GRD00-00000), please Search for the number prior to submitting. Please enter only 1 (one). Additional numbers can be added into the Scope of Work.

## General Information

**Account Number:** - This number is often provided to contractors and subcontractors by larger companies (i.e. Micron, St. Luke's Medical, etc.) to assist in tracking their construction projects. If you do not have an account number, please leave this field blank.

**Type of Use:** - For Single Family homes and Duplexes, please select "Single Family Dwelling."

Commercial  Daycare  Education  Hotel  
 Industrial  Medical Office/Hospital  Motel  
 Multiple Family Dwelling  Office  
 Public/Government  Religious  
 Single Family Dwelling

**Type of Work:**

Alteration  New  Repair  Addition

**This project will disturb more than 10 cubic yards of soil:**

Yes  No

## Certificate of Value

**Will the owner be supplying any equipment?:**

Yes  No

**Initial Value:** - Total value of all work performed (including overhead and profit) on the job, including the mechanical contract and change orders.

## Units

For any new residential construction, please specify the number of residential units within each of the specified area ranges.

1500 Sq. Ft. or Less:

1501-2500 Sq. Ft.:

2501-3500 Sq. Ft.:

3501-4500 Sq. Ft.:

4501 Sq. Ft. or More:

Sq. Ft. of Unit over 4500 Sq. Ft.: - Sq.Ft.

Sq. Ft. of Second Unit over 4500 Sq. Ft.: - Sq.Ft.

Total Number of Units:

## Mechanical Fixtures

For Residential alterations, additions, or repairs, please enter the number of each type of fixture being installed under this permit. If you are adding a Hot Water Heater, please submit a Residential Plumbing Permit.

Air Conditioner:

Bath Exhaust:

Boiler:

Dryer Exhaust:

Furnace:

Gas Fireplace:

Gas Piping Pressure Test:

HVAC Hydronic Piping:

Manufactured Home Connection:

Miscellaneous Duct Work: - Duct Work done throughout the building. Duct Work leading to another fixture on this permit does not need to be noted here.

Pellet Stove/Wood Stove:

Range:

Other Fixtures:

Describe Other Fixtures:

Total Fixtures:

**Per State of Idaho Statute:**

A license is not required for a homeowner performing mechanical work on their primary or secondary residence. If you hire a contractor to perform any work, they will need to obtain their own permit for the work they are performing.

**A preliminary conference inspection is recommended for homeowners performing their own work.**

By signing below:

1. The undersigned is the owner of the indicated property or acting as the owner's authorized representative.
2. The undersigned declares that the above provided information is true and accurate, and acknowledges that failure to provide true and accurate information may result in rejection of this application, possible revocation of the permit where wrongfully issued and subject the undersigned to any applicable penalties.

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Print Authorized Representative or Owner's Name

Authorized Representative or Owner's Signature

Date