



CONSTRUCTION USE LICENSE APPLICATION: Please complete this application and submit it to Boise Parks and Recreation at the address listed below, or to BPR@cityofboise.org. A park site map must be attached for the application to be considered. Please allow 15 business days for processing. All park policies must be strictly adhered to, as per Boise City Code.

CONSTRUCTION USE LICENSE APPLICATION FEE: \$37

Payment options:

- 1. Call 208-608-7600, select option 1
2. Mail a check to Boise Parks and Recreation
1104 Royal Blvd, Boise, ID 83706
3. Hand-deliver to Administration Office at 1104 Royal Blvd, Boise, ID 83706

Form with fields: APPLICANT NAME, DATE, CONTRACTOR/COMPANY NAME, ADDRESS, CITY, STATE, ZIP, EMAIL, PHONE

Form with fields: LOCATION OF WORK, PARK NAME, REQUESTED DATE(S) OF WORK, DESCRIPTION OF ACCESS NEEDS, INCLUDING THE LENGTH AND AREA TO BE USED, TYPE AND PURPOSE OF WORK, EQUIPMENT TO BE USED, INCLUDING GVW, MITIGATION AND RESTORATION PLAN

APPLICANT SIGNATURE: DATE:

BOISE PARKS AND RECREATION STAFF USE ONLY

Form with fields: APPROVED BY BPR AUTHORIZED AGENT, RECEIPT NUMBER, DATE

CONSTRUCTION OVERNIGHT PARKING PERMIT: Boise City Code prohibits vehicles from parking in any park past sunset except as authorized by written permit. Vehicle parked illegally or left in the park past sunset will be towed at owner’s risk and expense.

Boise Valley Towing, 208-389-9707

VEHICLE RESTRICTIONS:

1. Construction Overnight Parking permits will be issued in conjunction with a Construction Use License or with a Parks Construction Contract.
2. All vehicles, (i.e. cars, trucks, trailers) parked on overnight in a park, regardless of use, must always have a vehicle permit displayed.
3. Vehicles parked overnight must be an active part of the construction project.
4. Boise Parks and Recreation reserves the right to limit the size and number of vehicles in a park associated with a project.
5. The permit will identify the vehicle, license number, size and weight of vehicle, purpose for parking overnight, park facility, date and time.
6. All vehicles identified as part of the project must have a drip pan placed to protect the pavement from oil and grease.
7. A Vehicle Permit does not allow any person to set up camp, tents, or any temporary shelter, or to use house trailers, campers, motorhomes or automobiles for the purpose of overnight camping in any city park between sunset and sunrise.
8. Any vehicle or trailer parked on park property without a Construction Overnight Parking permit will be towed.
9. Vehicle Access/Overnight Permits require no less than 48 hours to process.
10. All information must be completed for approval.

PARK SITE(S):	
VEHICLE LICENSE PLATE:	TYPE OF VEHICLE:
VECHILE MAKE & MODEL:	
NAME OF PROJECT:	
PROJECT START DATE & TIME:	PROJECT END DATE & TIME:
VEHICLE TO BE REMOVED BY (DATE & TIME):	
OPERATOR NAME:	CONTACT NUMBER:

BOISE PARKS AND RECREATION STAFF USE ONLY
APPROVED BY BPR AUTHORIZED AGENT:
DATE:



PARKS AND RECREATION

BOISE PARKS AND RECREATION
 1104 Royal Blvd, Boise, ID 83706
 Phone: 208-608-7600
 Email: BPR@cityofboise.org