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Finance & Administration

Division of Financial Services

December 17, 2014

Dear Proposer,

Notice of Intent to Award Contract: RFP 14-238 Employee Assistance Program; Human Resources Department

Thank you for your response to the above referenced RFP 14-238.

This letter is to notify you that the City has reviewed all proposals and recommends that the project be awarded to the best qualified proposer, Business Psychology Associates.

Should the City be unable to successfully negotiate a contract with the top ranked proposer, that negotiation will be terminated, and the next highest ranked proposer will be contacted to begin negotiations.

If any participating bidder objects to such award, such bidder shall respond in writing to the notice from the political subdivision within seven (7) calendar days after the date of transmittal of the notice setting forth in such response the express reason or reasons that the award decision of the governing board is in error.

The protest shall be addressed to the Boise City Purchasing Agent. Any protest addressed to Boise City Mayor and/or City Council will be referred to the Purchasing Agent.

Thank you for your interest in meeting the needs of the City of Boise. Your participation in the process is appreciated.

Missy Morrison
Purchasing Specialist
Boise City Purchasing
208-384-3779

cc: RFP 14-238 File