



**Jade Riley**  
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Ex Officio City Clerk  
Ex Officio Treasurer

**Division of  
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**City Council**  
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**Council Pro Tem**  
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Elaine Clegg  
Lauren McLean  
Ben Quintana  
TJ Thomson

## Finance & Administration

### Division of Financial Services

October 23, 2013

Notice of Intent to Award Contract: FB 14-016; Tree Removal Services, Parks & Recreation Department.

Dear Bidder,

Thank you for your response to the above referenced FB 14-016.

This letter is to notify you that the City has reviewed all bids and are recommending the bid be awarded to the lowest responsive bidder, Done Rite Tree Co., Inc.

Any participating bidder has the right to protest this recommendation. Idaho State Statute provides that:

If any participating bidder objects to such award, such bidder shall respond in writing to the notice from the political subdivision within seven (7) calendar days after the date of transmittal of the notice setting forth in such response the express reason or reasons that the award decision of the governing board is in error.

The protest shall be addressed to the Boise City Purchasing Agent. Any protest addressed to Boise City Mayor and/or City Council will be referred to the Purchasing Agent.

Thank you for your interest in meeting the needs of the City of Boise. Your participation in the process is appreciated.

Carolyn Estes, C.P.M.  
Purchasing Specialist  
Boise City Purchasing  
208-384-3775

cc: FB 14-016 File