



**Lynda Lowry**  
CFO & Director

**Division of  
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TJ Thomson

## Finance & Administration

### Division of Administrative Services

April 24, 2015

Dear Proposer,

Notice of Intent to Award Contract: RFP 15-160 Energy Use and Reduction Services

Thank you for your response to the above referenced RFP 15-160

This letter is to notify you that the City has concluded the evaluation process and recommends that the project be awarded to the top ranked proposer, CTA Architects Engineers.

Should the City be unable to successfully negotiate a contract with the top ranked proposers, that negotiation will be terminated, and the next highest ranked proposer will be contacted to begin negotiations.

If any participating proposers objects to such award, such proposer shall respond in writing to the notice from the political subdivision within seven (7) calendar days after the date of transmittal of the notice setting forth in such response the express reason or reasons that the award decision of the governing board is in error.

The protest shall be addressed to the Boise City Purchasing Agent. Any protest addressed to Boise City Mayor and/or City Council will be referred to the Purchasing Agent.

Thank you for your interest in meeting the needs of the City of Boise. Your participation in the process is appreciated.

Sincerely,

*Kathy Chase*

Kathy Chase  
Purchasing Specialist  
Boise City Purchasing  
208-395-7803