

# Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
February 1, 2019 To April 30, 2019	Target	Average First Review Feb 1 – Apr 30		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Feb 1 – Apr 30	Change 2019 vs. 2018	FY 2019 Oct 1 – Apr 30	Feb 1 – Apr 30	Feb 1 – Apr 30	Feb 1 – Apr 30	FY 2019 Oct 1–Apr 30
<b>Residential Construction</b>								
Single Family Level 1	≤10	6 days	1 day faster	6 days	13 days	15 days	90	237
Single Family Level 2	≤14	10 days	1 day faster	10 days	50 days	21 days	52	121
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	6 days	4 days	138	309
Add/Alt/Repairs Level 2	≤5	3 days	same	3 days	9 days	4 days	149	325
<b>Commercial Construction</b>								
New Multi-Family	≤30	26 days	10 days faster	29 days	116 days	7 days	3	12
New Commercial Buildings & Additions	≤30	31 days	7 days longer	30 days	54 days	21 days	48	71
Tenant Improvement Level 1	≤5	2 days	same	2 days	4 days	5 days	39	93
Tenant Improvement Level 2	≤10	8 days	same	9 days	15 days	9 days	74	176
Tenant Improvement Level 3	≤20	18 days	5 days faster	19 days	39 days	25 days	50	120
Commercial Occupancy Evaluation	≤5	3 days	same	3 days	3 days	1 day	46	110

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## Positive Trends

Average first review time frame targets were met for all project types except New Commercial Buildings & Additions from February 2019 through April 2019.

New Single Family Level 1 permits are being processed 1 day faster than this same time last year. New Single Family Level 2 permits are being processed 1 day faster than this same time last year. New Multi-Family permits are being processed 10 days faster than this same time last year. Tenant Improvement Level 3 permits are being processed 5 days faster than this same time last year.

## Areas of Concern

New Commercial Buildings & Addition permits are being processed 7 days longer than this same time last year.

As of May 8<sup>th</sup>, 2019, there are 52 Single Family Dwellings under review. This is down from the 55 Single Family Dwellings under review at this time last year.

Single Family Level 1 and 2 homes issued through April 2019 this fiscal year total 358 permits. This is down 53 homes from the same time last year. Single Family Add/Alt/Addition Level 1 and 2 permits issued through April 2019 this fiscal year total 634. This is down 61 permits from this same time last year.

## Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: The Cartee, River Caddis Foundation; State Street Multifamily-7 Buildings, The Commons Climbing Gym, Highlands Elementary School, Go To My Garage, Bluebird Car Wash, Village East

Apartments-14 Buildings, Ace Co Precision, St. Luke's DCIP Shipping & Receiving, Rosewood Apartments-3 Buildings, Julia Davis East End Restrooms, and St. Luke's Orthopedic Hospital.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: Bishop Kelly High School Kitchen Remodel, Union Block Basement Renovation, KIN-Restaurant, Pivot KA, Boise Center Phase 9 & 10, and SARMC Vascular Clinic

PDS has completed the review of some permits that have not been issued but are ready such as: Pioneer Crossing IGI Resources, Habit Burger, First Interstate Bank, SARMC Cath Lab #2, Albertsons State Street, Store-It Self Storage-5 Buildings, Amherst Madison Building Shell and Core, Amherst Madison, Mark Guho Construction Office, Knife River Office/Shop Building, Idaho Power Mechanical and Electrical Remodel, the Metropolitan Multi-Family Podium, Idaho Performance Center Phase 2 and 3 and Royal Plaza Condominium Remodel.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Single Family Level 1 building permit customer pick-up time decreased from 17 days to 15 days currently. Tenant Improvement Level 2 building permit customer pick-up time decreased from 13 days to 9 days currently. Commercial Occupancy Evaluation building permit customer pick-up time decreased from 3 days to 1 days currently. New Multi-Family building permit customer pick-up time increased from 5 days to 7 days currently. New Commercial Building & Addition building permit customer pick-up time increased from 14 days to 21 days currently. All other categories either remained the same or varied slightly from last month.