

# Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review March 1 – May 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer Pickup	Total Number of Permits Issued	
	# of Days	Mar 1 – May 31	Change 2019 vs. 2018	FY 2019 Oct 1 – May 31	Mar 1 – May 31	Mar 1 – May 31	Mar 1– May 31	FY 2019 Oct 1–Mar 31
<b>Residential Construction</b>								
Single Family Level 1	≤10	5 days	3 days faster	6 days	11 days	16 days	86	263
Single Family Level 2	≤14	7 days	5 days faster	9 days	26 days	17 days	72	156
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	5 days	4 days	150	358
Add/Alt/Repairs Level 2	≤5	3 days	same	3 days	9 days	4 days	199	404
<b>Commercial Construction</b>								
New Multi-Family	≤30	25 days	3 days faster	29 days	110 days	6 days	4	14
New Commercial Buildings & Additions	≤30	27 days	6 days longer	29 days	54 days	24 days	37	83
Tenant Improvement Level 1	≤5	3 days	same	3 days	4 days	11 days	38	110
Tenant Improvement Level 2	≤10	9 days	2 days longer	9 days	18 days	12 days	95	211
Tenant Improvement Level 3	≤20	18 days	2 days faster	19 days	34 days	18 days	44	134
Commercial Occupancy Evaluation	≤5	3 days	2 days faster	3 days	6 days	2 days	43	123

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## Positive Trends

Average first review time frame targets were met for all project types from March 2019 through May 2019.

New Single Family Level 1 permits are being processed 3 days faster than this same time last year. New Single Family Level 2 permits are being processed 5 days faster than this same time last year. New Multi-Family permits are being processed 3 days faster than this same time last year. Tenant Improvement Level 3 permits are being processed 2 days faster than this same time last year. Commercial Occupancy Evaluation permits are being processed 2 days faster than this same time last year.

As of May 6<sup>th</sup>, 2019, there are 92 Single Family Dwellings under review. This is up from the 53 Single Family Dwellings under review at this time last year.

## Areas of Concern

New Commercial Buildings & Addition permits are being processed 6 days longer than this same time last year. Tenant Improvement Level 1 permits are being processed 2 days longer than this same time last year.

## Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: The Metropolitan Condominiums, State Street Apartments – 2 buildings, The Broadway Mixed Use, SSP Investments Warehouse, ODFL Boise Addition, Federal Way Office Building, Gyro Shack, Barber Station Office Building Core and Shell, Park Place Apartments – 2 Buildings, Military Reserve Bike/Dog Park, ITD Aeronautics Hanger/Office, Valor Pointe Apartments, The Cartee, River Caddis Foundation; State Street Multifamily-7 Buildings, The Commons Climbing

Gym, Highlands Elementary School, Go To My Garage, Bluebird Car Wash, Village East Apartments-14 Buildings, Ace Co Precision, Rosewood Apartments-3 Buildings and Julia Davis East End Restrooms.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: McMillen Jacobs TI, KIN Restaurant, Union Block Basement Renovation, McDonald's Remodel Vista, Gene Harris Band Shell, Micron B36 Interior Remodel and 10<sup>th</sup> and Front Parking Garage Repair.

PDS has completed the review of some permits that have not been issued but are ready such as: St. Luke's Orthopedic Hospital, Pivot KA, Amherst Madison Building Shell and Core, Amherst Madison, Mark Guho Construction Office, The Metropolitan Multi-Family Podium and Royal Plaza Condominium Remodel.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Single Family Level 2 building permit customer pick-up time decreased from 21 days to 17 days currently. Tenant Improvement Level 3 building permit customer pick-up time decreased from 25 days to 18 days currently. New Commercial Building & Addition building permit customer pick-up time increased from 21 days to 24 days currently. Tenant Improvement Level 1 building permit customer pick-up time increased from 5 days to 11 days currently. Tenant Improvement Level 2 building permit customer pick-up time increased from 9 days to 12 days currently. All other categories either remained the same or varied slightly from last month.