

CITY of **BOISE**

PLANNING AND DEVELOPMENT SERVICES

Planning
Review Process
for Public
Hearings





BE HEARD!

There are many opportunities in the review process to make your voice heard.

start

PRE-APPLICATION



1 PRE-APPLICATION MEETING

Applicant meets with city planners to discuss the project's details and neighborhood meeting requirements.



2 NEIGHBORHOOD MEETING

Applicant holds a public meeting to review the project and answer questions with affected residents, property owners and neighborhood associations.



3 APPLICANT SUBMITS APPLICATION

**Not Required for Design Review*

REVIEW



4 PROJECT REVIEW

City planners review project for compliance with the development code, consistency with the comprehensive plan and other long range plans.

5 PUBLIC NOTICE

Neighborhood associations, property owners and occupants within the minimum designated outreach area of 300 feet receive notice of the application submission, a link to the application and the date of public hearing.

A notice is posted in the newspaper

and the date of public hearing.

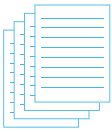


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PUBLIC COMMENTS

Anyone can submit written comments (including email) to the assigned City of Boise planner any time after the application is received and up to 5 p.m. the Thursday prior to the public hearing.

DECISION



7

STAFF REPORT

Planners make recommendations based on the development code, comprehensive plan, public agency comments and comments from the public; however, the final decision is made by the hearing body. The staff report is available one week before the hearing at CITYOFBOISE.ORG/PUBLICMEETINGS



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PUBLIC HEARING

There is a public hearing to review the project, hear recommendations from city planners and take testimony from the applicant, neighborhood associations and individuals.

ruling

A recommendation or final decision is made.

APPEAL



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APPEAL

There is a 10-day appeal period following the final decision. Anyone who spoke at the hearing or submitted testimony can appeal the decision. No new information can be submitted after an appeal is filed.

**PLANNING AND
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