KID CITY

AFTERSCHOOL PROGRAMS
WELCOME TO KID CITY

Thank you for registering your child to attend one of the City of Boise’s afterschool programs. We look forward to the opportunity to provide your child with recreational activities that are active, creative, fun and safe. We believe that positive adult interactions during afterschool time with City of Boise Recreation employees leads to greater attention and focus during school time, less stress and anxiety, healthy communication and social interactions, and improved self-motivation. We encourage all parents to become familiar with the afterschool guidelines and to discuss the program rules and expectations with their children. If you have any questions or concerns about your child’s experience in a youth program, don’t hesitate to call us. For more information, visit cityofboise.org/afterschool-programs.

Community Centers

Morley Nelson Elementary: 7701 W. Northview St. 208-854-4917
Open: 8 - 8:45 a.m.; 3:45 - 6:30 p.m.

Whitney Elementary: 1609 S. Owyhee St. 208-854-6625
Open: 3:15 - 6:30 p.m.

Kid City Centers*

Garfield Elementary: 1914 S. Broadway Ave 208-854-4974
Open: 3:15 - 6 p.m.

Grace Jordan Elementary: 6411 Fairfield Ave 208-854-4910
Open: 3:15 - 6 p.m.

Hawthorne Elementary: 2401 W. Targee St. 208-854-5036
Open: 8 - 8:45 a.m., 3:45 - 6 p.m.

Jefferson Elementary: 200 S. Latah St. 208-854-5294
Open: 3:15 - 6 p.m.

Taft Elementary: 3722 W. Anderson St. 208-854-6218
Open: 3:15 - 6 p.m.

Whittier Elementary: 301 N. 29th St. 208-854-6630
Open: 3:45 - 6 p.m.

*Please note that the Kid City Centers phones will only be answered during program hours as this is the only time we have staff on-site.
REGISTRATION INFORMATION

Boise Parks and Recreation Kid City programs provides afterschool programs at eight elementary schools. Programs are available for students in grades 1st-6th. Students within these grade levels are able to participate at any of the locations; they do not need to attend a specific elementary school to attend. Teen Programs are available Monday-Friday at Morley Nelson and South Jr. High School and on Fridays only at Grace Jordan.

There is no fee to participate at any of the Kid City programs. However, a registration form must be completed for each child attending. The form includes personal information, medical needs and emergency contacts for each child. Forms must be completed annually and any changes to this information requires a new form to be completed.

KID CITY HOURS

The community centers at Morley Nelson and Whitney are open daily from after school until 6:30 p.m. The Kid City locations at Grace Jordan, Taft, Hawthorne, Garfield, Whittier and Jefferson are open from after school until 6 p.m. All locations are open from 1-5 p.m. on half-days, and Morley Nelson and Whitney are open during Winter, Spring, and Summer break from 1-5 p.m. All after school programs are closed on weekends and Holidays. In the event of school cancellation due to snow, Morley Nelson and Whitney Community Centers are open from 9 a.m.-5 p.m. for students to drop-in for supervised activities.

Morley Nelson Elementary and Hawthorne Elementary are late-start schools, with the tardy bell ringing at 9:15 a.m. To accommodate families who need to have students transported to school earlier than 9:15, Morley Nelson Community Center and Hawthorne Kid City are open beginning at 8 a.m. on all school days. There is no supervision for students prior to 8 a.m., so students MAY NOT be dropped off prior to 8 a.m.
SIGNING IN AND OUT

Kid City is a free after school program. The staff do not need to be notified when a participant will or won’t be coming to the program for the day. However, participants are required to check-in and check-out when coming to and leaving the program.

Parents, guardians and authorized individuals listed on the registration form are required to escort and sign the child in and/or out of the program daily unless the participant is authorized to walk/bike home. A picture ID may be required of individuals picking up a child. For safety, we cannot send out students to be picked up in the parking lot. If circumstances require your student be escorted to your vehicle, please notify the community center in advance. Students who self-transport home will be encouraged to notify parents or guardians when departing the Kid City program.

**1st and 2nd graders** may not walk home unattended and must be picked up by individuals approved on the registration form.

**3rd, 4th, 5th and 6th graders** may walk or ride their bikes home. They must inform staff before they leave as well as call parents or approved individuals to inform them they are departing the center for home. All students may use Kid City program phones to contact parents when departing the program.

Children are not allowed to leave with anyone other than an adult specified on their registration form. In the event that an unauthorized adult tries to pick-up a participant, staff will attempt to contact the primary guardian and gain verbal consent over the phone. Please notify the Kid City program anytime an unapproved individual will be picking up your student for the day.

If custodial issues are in dispute, Boise Parks and Recreation requires that you provide us with a copy of your divorce decree and custody arrangement.
PHONE USE

Students have access to our community center phones, and may make phone calls home after gaining permission from our program staff. Community Center phone use is limited to meaningful phone calls to parents and guardians. Phone access is granted to youth to make important calls as determined by City of Boise staff and students will not be granted phone use for nonessential reasons, such as socializing or making after school plans.

MEALS/SNACKS

Each Kid City location offers a meal at the start of the program, served by the Boise School District Child Nutrition Program. This meal is offered at no-cost and is provided by funding through the United States Department of Agriculture (USDA).

This institution is an equal opportunity provider.

HOMEWORK

Our programs are closely unified with the Boise School District and each Kid City location has a quiet space and time set aside for students to complete homework. While at Kid City, students are not required to complete homework, however are encouraged to do so. If you would like to request your student completes homework while attending Kid City, please notify your Kid City program.
ILLNESS, INJURIES AND EMERGENCY POLICY

If your child has had a contagious disease (flu-like symptoms, diarrhea or a fever in the past 24 hours), she/he will not be allowed to attend Kid City for the protection of staff and other students. If your child becomes ill at the program, you will be notified and will be expected to pick up the child within one hour. Please develop a backup plan in case this occurs. If staff can’t reach you, the emergency contact person will be called.

If a student is injured while attending the Kid City program, parents will be promptly notified with details about the incident. In the event of an injury requiring paramedics, emergency services will be notified prior to parents or guardians being notified. Once a call has been placed to 9-1-1, parents and guardians will then be contacted.

Additionally, if a student is serving a school suspension or did not attend school on a given day, that student may not attend the Kid City program.

VALUABLES & TOYS

Valuables, toys and electronics are not permitted at Kid City. Cell phones must be kept in the participant’s bag during program hours. The City of Boise is not responsible for lost or stolen items. However, students can use their own phone or center phone to call parents.

YOUTH SPORTS LEAGUE

Students in 3rd, 4th, 5th and 6th grade are eligible to participate in Boise Parks and Recreation’s Youth Sports League in the Fall and Spring seasons. Participants will have daily practices with the Kid City staff to learn different sports (flag football and soccer). Participants will then compete against other Kid City teams. In order to play on the team and participate in games, students are expected to attend scheduled practices, be respectful towards coaches and teammates, and demonstrate positive sportsmanship. Permission slips will be distributed for guardians to sign prior to practices or games and transportation is provided to away games at other Kid City locations.
DROP-IN ART INSTRUCTORS
Each Kid City location will have Boise Parks and Recreation Art Instructors teaching a lesson every other week. Participants of all ages are welcome to participate in this lesson.

ADDITIONAL DAILY ACTIVITIES
We provide additional daily activities, clubs and Boise Parks and Recreation classes that are unique to each after school location. Sites offer extracurricular activities in the fields of science, nutrition, fitness, wellness, gardening, dancing, art, reading, homework help and much more. For information on our daily or weekly activities, contact your Kid City location or speak to our staff.

OUR EMPLOYEES
We employee a diverse, educated and engaging array of employees to assure your child is enjoying safe and healthy activities after school. Our employees are all background checked and drug tested, and are trained in numerous youth program topics, activities and safety procedures throughout the year. These topics include customer service, group management, equality, youth and staff boundaries and safety, recreation games and activities, Love and Logic techniques, and other professional development topics. If you have any program questions or needs, our dedicated and informed Kid City staff are always available to assist you.
BEHAVIOR EXPECTATIONS AND GUIDELINES

Kid City promotes learning and respect in a safe environment; we have a strict no-bullying policy. All participants, parents/guardians and employees are responsible for reading and familiarizing themselves with the following policies and procedures. Examples of inappropriate behavior include (but are not limited to):

INAPPROPRIATE ACTION/BEHAVIOR: Abusive or insensitive language and/or inappropriate gestures/actions directed toward participants, staff, or other persons.

HARM TO OTHERS: Physically assaulting another person (participants, staff or other persons), including striking, pushing, shoving, spitting, proximity intimidation and/or grabbing; or other attempt or threat to physically injure another person.

HARM TO SELF: Physically harming/injuring self or attempting or threatening to do so.

MISUSE/DAMAGE OF PROPERTY: Improper care or misuse of items that belong to the City, site location or items belonging to another person.

STEALING: Removing property belonging to others, the City, or other facilities without permission.

NON-COMPLIANCE WITH RULES: Non-compliance with program and facility rules.

POSSESSING WEAPONS OR DANGEROUS ITEMS: Bringing weapons, or look-alike weapons, to the program that may harm others or damage property is not permitted.
INFRACTIONS AND SUSPENSIONS
If a participant’s behaviors are disruptive, staff will give a verbal warning identifying inappropriate behavior and possible consequences should the behavior continue. If the child continues to be disruptive, the following progressive discipline steps will be used to get a child back on track with the code of conduct policy:

1ST INFRACTION: If inappropriate behavior continues, a staff member will have the participant go to a “quiet-time” for five to ten minutes prior to rejoining the group. The staff member will reiterate the desired behavior and consequences should the behavior continue.

2ND INFRACTION: If inappropriate behavior continues to occur or becomes more serious, a staff member will call the participant’s guardians and notify them of the continued inappropriate behavior. A Student Behavior Report will also be written to document the situation.

3RD INFRACTION: Staff will inform the Kid City Supervisor of the inappropriate behavior and the Supervisor will call the participant’s guardian to discuss a course of action; consequences may result in time away from Kid City.

SUSPENSION: The steps listed above are used to correct behavior in most cases. If these steps are unsuccessful, a participant may be suspended or on very rare occasions expelled from the program.

Please note that these steps are used as a guideline. Exact responses to behaviors are situational and depend on the severity of the inappropriate behavior.
Guardians accept full responsibility for their child’s use of any and all apparatus, appliances, facility privilege or service whatsoever, owned and operated by Boise Parks and Recreation. Guardians acknowledge that children are participating at his/her own risk and shall hold Boise Parks and Recreation, its Directors, officers, employees, representatives, and agents harmless for any and all loss, claim, injury, damage, or liability sustained or incurred by me resulting there from.

Guardians authorize Boise Parks and Recreation to secure emergency medical/surgical care from a licensed physician and/or hospital for their child should such care be necessary. All reasonable efforts will be made to notify guardians before such action is taken, and the expense of such emergency will be accepted by the guardian.

Guardians confirm that they understand this is strictly a “drop-in” program and that guardians are either: A) responsible for picking up children on time or B) communicating with children on alternative forms of transportation and/or walking home. Guardians understand that it is NOT the responsibility of the Boise Parks and Recreation Staff to keep children who wish to leave the program.