

## WELCOME TO KID CITY

Thank you for registering your child to attend one of the City of Boise's afterschool programs. We look forward to the opportunity to provide your child with recreational activities that are active, creative, fun and safe. Studies have found that after school programs can benefit a child's academic, social and personal development as well as help children stay safe and avoid high-risk behaviors. We encourage all parents to become familiar with the afterschool guidelines and to discuss the program rules and expectations with their children. If you have any questions or concerns about your child's experience in a youth program, don't hesitate to call us. For more information, visit CITYOFBOISE.ORG/AFTERSCHOOL-PROGRAMS.

#### KID CITY AFTER SCHOOL LOCATIONS:

### Morley Nelson Elementary:

208-854-4917 | 7701 W. Northview St.

Hours: 3:45 - 6 p.m.

#### **Grace Jordan Elementary:**

208-854-4910\* | 6411 Fairfield Ave.

Hours: 3:15 - 6 p.m.

#### Hillcrest Elementary:

208-986-1891\* | 2045 S Pond St.

Hours: 3:45 - 6 p.m.

#### **Jefferson Elementary:**

208-986-1982\* | 200 S Latah St.

Hours: 3:15 - 6 p.m.

## McMillan Elementary:

208-986-1955\* | 10901 W. McMillan Rd.

Hours: 3:55 - 6 p.m.

#### Taft Elementary:

208-986-1858\* | 3722 W. Anderson St.

Hours: 3:15 - 6 p.m.

## Whitney Elementary:

208-854-6625 | 1609 S. Owyhee St.

Hours: 3:15 - 6 p.m.

## Whittier Elementary:

208-472-2073\* | 255 N. 29th St.

Hours: 3:45 - 6 p.m.

\*Calls only answered during program hours.

# **REGISTRATION INFORMATION**

Boise Parks and Recreation Kid City programs provide afterschool programs at eight elementary schools. Programs are available for students in grades 1st-6th. Students within these grade levels are able to participate at any of the locations; they do not need to attend a specific elementary school to attend.

The Kid City after school programs are free. However, there is a registration fee (scholarships available) and everyone must preregister and a registration form must be completed for each child attending. The form includes personal information, medical needs and emergency contacts for each child. Forms must be completed annually and any changes to this information requires a new form to be completed.

## KID CITY HOURS

The Kid City programs are open from after school until 6 p.m. On early release days, Kid City is open until 5 p.m. All after school programs are closed on non-school days, weekends and holidays.

# SIGNING IN AND OUT

Kid City is a free after school program. Participants are required to check-in and check-out when coming to and leaving the program.

Parents, guardians and authorized individuals listed on the registration form are required to escort and sign the child out of the program daily unless the participant is authorized to walk/ bike home. A picture ID may be required of individuals picking up a child. For safety, we cannot send out students to be picked up in the parking lot. If circumstances require your student be escourted to your vehicle, please notify the community center in advance. Students who self-transport home will be encouraged to notify parents or guardians when departing the Kid City program.

**1st and 2nd graders** may not walk home unattended and must be picked up by individuals approved on the registration form.

**3rd, 4th, 5th and 6th graders** may walk or ride their bikes home. They must inform staff before they leave as well as call parents or approved individuals to inform them they are departing the center for home. All students may use Kid City program phones to contact parents when departing the program.

Children are not allowed to leave with anyone other than an adult specified on their registration form. In the event that an unauthorized adult tries to pick-up a participant, staff will attempt to contact the primary guardian and gain verbal consent over the phone. Please notify the Kid City program anytime an unapproved individual will be picking up your student for the day.

If custodial issues are in dispute, Boise Parks and Recreation requires that you provide us with a copy of your divorce decree and custody arrangement.



## **PHONE USE**

Students have access to our Kid City phones, and may make phone calls home after gaining permission from our program staff. Kid City phone use is limited to meaningful phone calls to parents and guardians. Phone access is granted to youth to make important calls as determined by City of Boise staff and students will not be granted phone use for nonessential reasons, such as socializing or making after school plans.

### MEALS/SNACKS

Each Kid City location offers a meal or a snack at the start of the program, served by the Boise School District Child Nutrition Program. This meal is offered at no-cost and is provided by funding through the United States Department of Agriculture (USDA).

This institution is an equal opportunity provider.

## **HOMEWORK**

Our programs are closely unified with the Boise School District and each Kid City location has a quiet space and time set aside for students to complete homework. While at Kid City, students are not required to complete homework, however are encouraged to do so. If you would like to request your student completes homework while attending Kid City, please notify your Kid City program.

# ILLNESS, INJURIES AND EMERGENCY POLICY

If a participant is not feeling well after school, parents will be notified to pick up their child. Kid City follows Boise school guidelines for sick students, as outlined in the school student handbook. If a participant is absent or home sick from school, they may not attend Kid City after school for that day. Students should be fever free for 24 hours without fever reducing medicine before returning to Kid City.

If a student has severe allergies, please notify your Kid City program supervisor. If a student is in need of medication during after school hours, parents and guardians will need to complete a medication packet that can be provided by the program supervisor.

If a student is injured while attending the Kid City program, parents will be promptly notified with details about the incident. In the event of an injury requiring paramedics, emergency services will be notified prior to parents or guardians being notified. Once a call has been placed to 9-1-1, parents and guardians will then be contacted.

Additionally, if a student is serving a school suspension or did not attend school on a given day, that student may not attend the Kid City program.



## **VALUABLES & TOYS**

Valuables, toys and electronics are not permitted at Kid City. Cell phones must be kept in the participant's bag during program hours. The City of Boise is not responsible for lost or stolen items. However, students can use their own phone or center phone to call parents.

# **DAILY ACTIVITIES**

We provide daily activities, clubs and Boise Parks and Recreation classes that are unique to each after school location. Sites offer extracurricular activities in the fields of science, nutrition, fitness, wellness, gardening, dancing, art, reading, homework help and much more. We also partner with many outside organizations to provide STEM programming, art instructions, nutrition and sports to the youth involved in the Kid City programs. For information on our daily or weekly activities, contact your Kid City location or speak to our staff.

# **OUR EMPLOYEES**

We employ a diverse, educated and engaging array of employees to assure your child is enjoying safe and healthy activities after school. Our employees are all background checked and drug tested, and are trained in numerous youth program topics, activities and safety procedures throughout the year. These topics include customer service, group management, equality, youth and staff boundaries and safety, recreation games and activities, Love and Logic techniques, and other professional development topics. If you have any program questions or needs, our dedicated and informed Kid City staff are always available to assist you.





## BEHAVIOR EXPECTATIONS AND GUIDELINES

Kid City promotes learning and positive engagement in a safe environment. Children are expected to conduct themselves in a safe and respectful manner towards themselves, other participants, and staff. All participants, parents/guardians and employees are responsible for reading and familiarizing themselves with the following policies and procedures. If a participant's behaviors are disruptive, parents will be contacted to discuss behaviors and possible suspension from the program.

Examples of inappropriate behavior include (but are not limited to):

**INAPPROPRIATE ACTION/BEHAVIOR:** Abusive or insensitive language and/or inappropriate gestures/actions directed toward participants, staff, or other persons.

**HARM TO OTHERS:** Physically assaulting another person (participants, staff or other persons), including striking, pushing, shoving, spitting, proximity intimidation and/or grabbing; or other attempt or threat to physically injure another person.

**HARM TO SELF:** Physically harming/injuring self or attempting or threatening to do so.

**MISUSE/DAMAGE OF PROPERTY:** Improper care or misuse of items that belong to the City, site location or items belonging to another person.

**STEALING:** Removing property belonging to others, the City, or other facilities without permission.

**NON-COMPLIANCE WITH RULES:** Non-compliance with program and facility rules.

**POSSESSING WEAPONS OR DANGEROUS ITEMS:** Bringing weapons, or look-alike weapons, to the program that may harm others or damage property is not permitted.

Guardians accept full responsibility for their child's use of any and all apparatus, appliances, facility privilege or service whatsoever, owned and operated by Boise Parks and Recreation. Guardians acknowledge that children are participating at his/her own risk and shall hold Boise Parks and Recreation, its Directors, officers, employees, representatives, and agents harmless for any and all loss, claim, injury, damage, or liability sustained or incurred by me resulting there from.

Guardians authorize Boise Parks and Recreation to secure emergency medical/surgical care from a licensed physician and/or hospital for their child should such care by necessary. All reasonable efforts will be made to notify guardians before such action is taken, and the expense of such emergency will be accepted by the guardian.

Guardians confirm that they understand this is strictly a "drop-in" program and that guardians are either: A) responsible for picking up children on time or B) communicating with children on alternative forms of transportation and/or walking home. Guardians understand that it is NOT the responsibility of the Boise Parks and Recreation Staff to keep children who wish to leave the program.



