

Permit Processing Timeframes

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Report Dates	First Review				Ready to Issue		Permits Issued	
	Target	Average First Review May 1 – July 31		Fiscal Year Average	Average Ready to Issue Time	Average Wait for Customer to Pickup	Total Number of Permits Issued	
	# of Days	May 1 – July 31	Change 2019 vs. 2018	FY 2019 Oct 1 – July 31	May 1 – July 31	May 1 – July 31	May 1 – July 31	FY 2019 Oct 1–July 31
Residential Construction								
Single Family Level 1	≤10	7 days	1 day faster	7 days	12 days	21 days	104	340
Single Family Level 2	≤14	10 days	3 days faster	10 days	17 days	8 days	93	215
Add/Alt/Repairs Level 1	≤1	≤ 1 day	same	≤ 1 day	2 days	1 day	147	456
Add/Alt/Repairs Level 2	≤5	3 days	same	3 days	10 days	4 days	198	523
Commercial Construction								
New Multi-Family	≤30	18 days	8 days faster	30 days	31 days	6 days	1	14
New Commercial Buildings & Additions	≤30	24 days	5 days longer	28 days	61 days	12 days	25	98
Tenant Improvement Level 1	≤5	3 days	1 day faster	3 days	10 days	12 days	39	132
Tenant Improvement Level 2	≤10	9 days	1 day longer	9 days	18 days	11 days	82	262
Tenant Improvement Level 3	≤20	18 days	1 day longer	19 days	36 days	14 days	53	173
Commercial Occupancy Evaluation	≤5	3 days	2 days faster	3 days	6 days	2 days	40	150

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Positive Trends

Average first review time frame targets were met for all project types from May 2019 through July 2019.

New Single Family Level 1 permits are being processed 1 day faster than this same time last year. New Single Family Level 2 permits are being processed 3 days faster than this same time last year. New Multi-Family permits are being processed 8 days faster than this same time last year. Tenant Improvement Level 1 permits are being processed 1 day faster than this same time last year. Commercial Occupancy Evaluation permits are being processed 2 days faster than this same time last year.

Areas of Concern

New Commercial Buildings & Addition permits are being processed 5 days longer than this same time last year. Tenant Improvement Level 2 and Level 3 permits are being processed 1 day longer than this same time last year.

As of August 6th, 2019, there are 58 Single Family Dwellings under review. This is slightly down from the 61 Single Family Dwellings under review at this time last year.

Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Kathryn Albertsons Park Improvements, Lander Street Water Renewal Facility Phase 1 Improvements, Children's Therapy Place, Darigold Bottling Line Expansion, Darigold Equipment building & storage tank, Rosewood Apartments – 3 buildings, Eaglehawk Fourplexes – 6 buildings, Creek Bend Apartments

Addition, State Street Dental/Retail Shell, 11th & Idaho Foundation/Super Structure, 11th & Idaho Shell and Core, Namaste Yoga Studio, State Street Apartments – 2 buildings, The Broadway Mixed Use Shell/Core, ODFL Boise Addition, Park Place Apartments – 2 Buildings, Park Place Garage, ITD Aeronautics Hanger/Office, The Cartee, River Caddis Foundation; State Street Multifamily-7 Buildings, and Village East Apartments-14 Buildings.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: Charlie's Produce, SARMC EP Lab remodel, MOD Pizza-Capitol, St. Luke's Site Improvements Park Blvd., and Voicebox.

PDS has completed the review of some permits that have not been issued but are ready such as: WGCP-UPS/ Generator Upgrade-St. Luke's, Schroeder Office Bldg., Rosewood Apartment Bldgs. 10-11-12, 10th and Front Parking Garage Repair, Go To My Garage, Amherst Madison Building Shell and Core and Office TI, Guho Construction Office, the Metropolitan Multi-Family Podium, Screen SPE, Wildland Firefighter Foundation and Royal Plaza Condominium Remodel.

Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Single Family Level 1 building permit customer pick-up time increased from 15 days to 21 days currently. New Commercial Buildings & Additions building permit customer pick-up time decreased from 26 days to 12 days currently. All other categories either remained the same or varied slightly from last month.