

# Permit Processing Timeframes

City of Boise | Planning & Development Services | pds.cityofboise.org

| Report Dates                            | First Review |  |                         |                              | Ready to Issue                 |  | Permits Issued                    |                          |
|---|--------------|--|-------------------------|------------------------------|--------------------------------|--|-----------------------------------|--------------------------|
| June 1, 2019<br>To<br>August 31, 2019   | Target       | Average First Review<br>June 1 – August 31 |                         | Fiscal Year<br>Average       | Average Ready<br>to Issue Time | Average Wait for<br>Customer to Pickup | Total Number of<br>Permits Issued |                          |
|   | # of<br>Days | June 1 –<br>August 31                      | Change<br>2019 vs. 2018 | FY 2019<br>Oct 1 – August 31 | June 1 – August 31             | June 1 – August 31                     | June 1 – Aug. 31                  | FY 2019<br>Oct 1–Aug. 31 |
| <b>Residential Construction</b>         |              |  |                         |                              |                                |  |                                   |                          |
| Single Family Level 1                   | ≤10          | 7 days                                     | 2 days faster           | 7 days                       | 13 days                        | 21 days                                | 117                               | 380                      |
| Single Family Level 2                   | ≤14          | 11 days                                    | 2 days faster           | 10 days                      | 21 days                        | 7 days                                 | 92                                | 250                      |
| Add/Alt/Repairs Level 1                 | ≤1           | ≤ 1 day                                    | same                    | ≤ 1 day                      | 3 days                         | 1 day                                  | 153                               | 511                      |
| Add/Alt/Repairs Level 2                 | ≤5           | 4 days                                     | same                    | 4 days                       | 12 days                        | 4 days                                 | 197                               | 601                      |
| <b>Commercial Construction</b>          |              |  |                         |                              |                                |  |                                   |                          |
| New Multi-Family                        | ≤30          | 35 days                                    | 4 days faster           | 33 days                      | 110 days                       | 3 days                                 | 12                                | 25                       |
| New Commercial<br>Buildings & Additions | ≤30          | 28 days                                    | 8 days longer           | 29 days                      | 65 days                        | 12 days                                | 25                                | 107                      |
| Tenant Improvement<br>Level 1           | ≤5           | 2 days                                     | 1 day faster            | 3 days                       | 4 days                         | 15 days                                | 27                                | 146                      |
| Tenant Improvement<br>Level 2           | ≤10          | 7 days                                     | 2 days faster           | 9 days                       | 12 days                        | 11 days                                | 92                                | 281                      |
| Tenant Improvement<br>Level 3           | ≤20          | 16 days                                    | 2 days faster           | 19 days                      | 33 days                        | 6 days                                 | 37                                | 199                      |
| Commercial Occupancy<br>Evaluation      | ≤5           | 3 days                                     | 1 day faster            | 3 days                       | 4 days                         | 5 days                                 | 49                                | 172                      |

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## Positive Trends

Average first review time frame targets were met for all project types except New Multi-Family from June 2019 through August 2019.

New Single-Family Level 1 permits are being processed 2 days faster than this same time last year. New Single-Family Level 2 permits are being processed 2 days faster than this same time last year. Tenant Improvement Level 1 permits are being processed 1 day faster than this same time last year. Tenant Improvement Level 2 permits are being processed 2 days faster than this same time last year. Tenant Improvement Level 3 permits are being processed 2 days faster than this same time last year. Commercial Occupancy Evaluation permits are being processed 1 day faster than this same time last year.

As of September 9<sup>th</sup>, 2019, there are 87 Single Family Dwellings under review. This is up from the 67 Single Family Dwellings under review at this same time last year.

## Areas of Concern

New Multi-Family permits average first review timeframes are currently taking 35 days, outside the target goal of 30 days or less. New Commercial Buildings & Addition permits are being processed 8 days longer than this same time last year.

## Project Updates

The following new commercial or new multi-family projects are under review or in the resubmittal process: Habitat Veterinary Hospital, Pivot KA at Barber Valley, Intrastar, 600 W. Front-Podium, 600 W. Front-Multi-Family Building Primary Health-Cole Road, Amherst Madison Bldg. Shell/Core,

Andrade's Restaurant, Kathryn Albertsons Park Improvements, Lander Street Water Renewal Facility Phase 1 Improvements, Children's Therapy Place, Darigold Bottling Line Expansion, Eaglehawk Fourplexes – 6 buildings, Creek Bend Apartments Addition, State Street Dental/Retail Shell, 11<sup>th</sup> & Idaho Foundation/Super Structure, 11<sup>th</sup> & Idaho Shell and Core, Namaste Yoga Studio, State Street Apartments – 2 buildings, ODFL Boise Addition, Park Place Apartments – 2 Buildings, Park Place Garage, ITD Aeronautics Hanger/Office, The Cartee, River Caddis Foundation and State Street Multifamily-7 Buildings.

Some larger commercial tenant improvement permit applications that are under review or in the resubmittal process include: McDonald's on Orchard, DID2 TI, Department of Health & Welfare Remodel, and Charlie's Produce.

PDS has completed the review of some permits that have not been issued but are ready such as: Ada County Courtroom remodel, Schroeder Office Bldg., the Metropolitan Multi-Family Podium, and Royal Plaza Condominium Remodel.

## Other Trends

The average time a permit waits for a customer to pick it up (customer pick-up time) after PDS has completed the review showed some changes when compared to last month. New Multi-Family permit customer pick-up time decreased from 6 days to 3 days currently. Tenant Improvement Level 3 permit customer pick-up time decreased from 14 days to 6 days currently. Tenant Improvement Level 1 permit customer pick-up time increased from 12 days to 15 days currently. Commercial Occupancy Evaluation permit customer pick-up time increased from 2 days to 5 days currently. All other categories either remained the same or varied slightly from last month.