



# SITE POSTING REQUIREMENTS

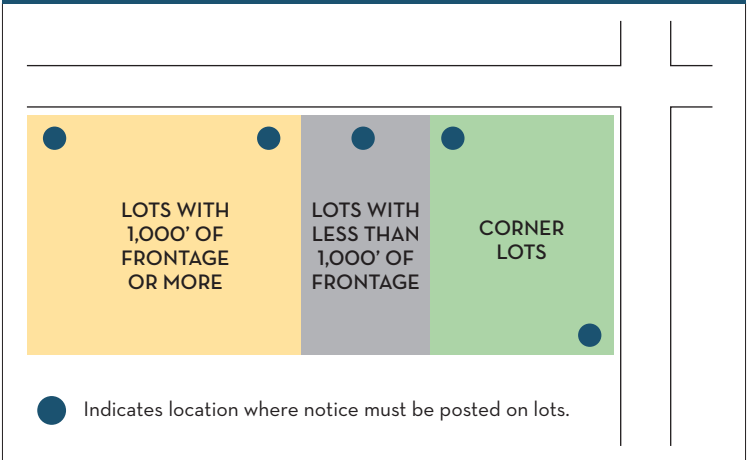
**BEGINNING IN 2020**, applicants will be required to print, post and maintain notice(s) of public hearings on the site(s) of proposed development.

Applicants must use the templates for site postings provided by the city, which are available at:  
**CITYOFBOISE.ORG/SITEPOSTINGS**

## EXAMPLES OF SIZE AND TYPE OF SITE POSTINGS



## POSTING LOCATIONS



## SPECIFICATIONS

- All notices shall be 11"x17" in size, unless a 4'x4' notice is required.
- 4'X4' notices shall be required for:
  - Comprehensive Plan Land Use Amendments
  - Rezones/Annexations
  - Special Exceptions
  - Subdivisions (5 acres or greater)
  - Conditional Use Permits (Greater than 1 acre or on a Gateway Street)
  - Planned Unit Developments (Greater than 1 acre or on a Gateway Street)

## MATERIALS

- Use materials that can hold up to inclement weather.
- For smaller notices, a yardstick is preferred.
- For larger notices, concrete blocks and sturdy posts or plywood boards are preferred.

## POSTING, PROOF AND REMOVAL

- 15+ DAYS PRIOR** to the scheduled public hearing, notice(s) must be placed on the premises.
  - Notices must be placed in the front yard on the property, out of public right-of-way, at least 3' above the ground, and perpendicular to the street.
  - Two notices must be placed on lots with 1,000' or more of frontage and on all corner lots.
- 10+ DAYS PRIOR** to the public hearing, proof of posting is required or the item will be deferred to a future hearing.
  - Applicants must submit a notarized statement and photo attesting to when and where the notice(s) are posted. Notarized statement forms can be found online at [cityofboise.org/sitepostings](http://cityofboise.org/sitepostings)
- 3 DAYS AFTER** the public hearing, notice(s) must be removed.

QUESTIONS OR CONCERNS? Contact Planning Staff at [zoninginfo@cityboise.org](mailto:zoninginfo@cityboise.org) or (208) 608 -7100.