FINAL PLAT MYLAR SUBMITTAL REQUIREMENTS

Applicants have two years from the City Council’s approval to obtain the City Engineer’s certification on a Final Plat. The City Engineer cannot sign the plat until all conditions of approval have been satisfied.

Prior to submittal of the Mylar to the Planning Department, the applicant is responsible for providing documentation that the following requirements have been completed. Approvals from outside agencies shall be on agency letterhead.

MYLARS WILL NOT BE ACCEPTED WITHOUT THE FOLLOWING APPROVALS:

- **Fire Department** (Ron Johnson rjohnson@cityofboise.org or 208-570-6500)
  - Provide a “Letter of Satisfaction” stating the access and fire protection requirements are constructed and approved.
  - OR
  - Provide a recorded “Non-Build Agreement” that states that no building permits shall be applied for until a Letter of Satisfaction is issued by the Boise City Fire Department. This shall also be a note on the Final Plat.
  - If a subdivision is in the wildland Urban Interface Area, a “Fire Safety Plan” must also be approved by the Fire Department.

- **Sewer** (Mike Sheppard msheppard@cityofboise.org or 208-608-7504)
  - Provide a letter of acceptance or post a bond.

- **Pressurized Irrigation** (Mike Sheppard msheppard@cityofboise.org or 208-608-7504)
  - Provide a letter of acceptance, post a bond, or provide a letter granting a waiver of the pressurized irrigation requirements.

- **Drainage** (Melissa Jannusch mjannusch@cityofboise.org or 208-608-7168)
  - If required, provide a letter of acceptance or post a bond.

- **Street Lights** (Tom Marshall tmarshall@cityofboise.org or 208-608-7526)
  - If required, provide a letter of acceptance or post a bond.

- **Landscaping**
  - If required, landscaping shall be installed or bonded for.
□ CC&R’s
  - CC&R’s are required if there is common ownership of open space, landscape buffers, micro-paths, common driveways, private streets or drainage facilities.
  - The CC&R’s shall be submitted to the Planning Department, and will be emailed to the Boise City Attorney and Boise City Public Works for review.

□ Erosion & Sediment Control (Andy Long ajlong@cityofboise.org or 208-794-8996)
  - Provide the Erosion & Sediment Control (ESC) permit number if any grading is done prior to submittal of the Mylar.

□ Water
  - Provide a letter from the applicable water district stating the subdivision can be serviced by municipal water.

□ School District
  - Provide a letter of approval from the applicable school district.

□ Post Office
  - Provide a letter approving the location of mail delivery.

THE FOLLOWING SIGNATURES MUST BE ON THE MYLAR WHEN SUBMITTED FOR REVIEW:

□ Surveyor
  - The Mylar shall be stamped and signed by a licensed land surveyor in the state of Idaho.

□ Owner(s)
  - The Mylar shall be signed and notarized with the owner(s) signature.