River System Application Submittal Requirements

☐ 1. **Completed Application**

☐ 2. **Detailed Letter of Explanation** summarizing the project.

☐ 3. **Statement of Legal Interest** (download [form]). Form must be completed by the legal owner of record.

☐ 4. **Detailed Site Plan** which includes the following:
   - **Resource Values**
     a. Boise River Channel
     b. Boise River Floodway
     c. Boise River Floodplain
     d. 6,500 cubic feet/second river flow line
     e. Boise River Greenbelt Lands, Paths and Easements
     f. Great Blue Heron Rookeries
     g. Eagle perching, feeding and loafing areas (Bald Eagle winter habitat)
     h. Side Channels of the Boise River
     i. The general locations of Class A, B and C Lands and Waters
     j. Trout Spawning and/or rearing waters as identified by the Idaho Fish & Game
     k. Location of existing and created emergent wetlands, include location, size in square feet.
   - **Development Proposal**
     a. Scale (not smaller than 1" = 30" unless otherwise approved)
     b. All structures labeled as to existing and/or proposed uses
     c. North arrow
     d. Property boundary/property lines and all required setbacks with dimensions
     e. Name of applicant, plan preparer, project name and project address on title block
     f. Special features such as pedestrian paths, berms, retaining walls, fencing and lighting
     g. Parking and loading areas with stalls, drive aisles and door widths dimensioned
     h. Locations and widths of right-of-way, easements, canals, ditches and subdivision lines
     i. Proposed locations and types of lighting
j. Trash storage areas and exterior mechanical equipment, together with proposed screening
k. Drainage features with proposed on-site retention
l. Hillside developments; existing and proposed grades
m. Fire Department access roadway clearly delineated
n. Dimensions of usable outdoor and indoor play areas
o. Existing/proposed utility service
p. Sign locations

☐ 5. Detailed Landscape Plan, which includes:
   a. Scale (same scale as the site plan)
   b. Type, size and location of all existing and proposed plant materials and other ground covers. The size of plants at planting and maturity should be included.
   c. Existing vegetation labeled to remain or to be removed with landscaping on adjacent properties by area(s) to be considered.
   d. Method of irrigation
   e. Cross-sections through areas of special features, berms, retaining walls, etc.
   f. Footprints of all structures

☐ 6. Site Photos, colored and labeled.

☐ 7. Mitigation and Enhancement Plans (if applicable)

☐ 8. Copy of Parks Department Commission Approval (if applicable)