



# PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE, ID 83701-0500  
CITYOFBOISE.ORG/PDS | P: 208-608-7100 | F: 208-384-3753 | TTY/TTD: 800-377-3529

Record No.:

For Office Use Only

## Sign Program

### Address

Street No.:  Direction:  Street Name:  Street Type:  Unit Type:  Unit No.:

City:  State:  Zip Code:  Zoning District:

Parcel Number:  Subdivision Name:  Block:  Lot:

Additional Parcel Numbers:

### Applicant Information Primary Contact

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

### Representative Information Primary Contact Same as Applicant?

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

### Owner Information Primary Contact Same as Applicant?

First Name:  Last Name:  Company:

Address:  City:  State:  Zip Code:

Email:  Main Phone:  Cell Phone:

## Project Information

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Project Name (if applicable):

**Project Proposal:** - Please provide a brief narrative of your project in the Project Proposal field, and answer all other questions to the best of your ability.

## Property Information

Size of Property: - Acres

## General

Is this a modification to a previously approved Sign Program:

Yes  No

Case Number Being Modified:

Review the Submittal Checklist prior to submitting to ensure all requirements are met. Incomplete applications will not pass pre-screen review.

[Sign Program Application Submittal Checklist](#)

The following items are required to be submitted with this application:

- Written standards for all signs that require a permit. Criteria depictions shall include size, quantity, location, materials, and general design.
- Building elevations typical of the development showing sign locations for all tenant spaces.
- Site Plan for the entire development and for each individual pad or parcel designating location of each proposed free-standing sign.
- A narrative detailing the location and specifications for each proposed sign.
- [Statement of Legal Interest](#) for each property if there multiple parcels participating in the program.

By signing below:

1. The undersigned is the owner of the indicated property or acting as the owner's authorized representative.
2. The undersigned declares that the above provided information is true and accurate, and acknowledges that failure to provide true and accurate information may result in rejection of this application, possible revocation of the permit where wrongfully issued and subject the undersigned to any applicable penalties.

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Print Authorized Representative or Owner's Name

Authorized Representative or Owner's Signature

Date